

**CITY OF WILLIAMS LAKE
ANNUAL BUDGET - GENERAL REVENUES**

	2009 Actual	2010 Actual	2011 Prelim	2011 Budget	2012 Budget	Variance
TAXES						
PROPERTY TAXES	9,576,075	10,015,541	10,516,320	10,329,700	0	-10,329,700
TELUS UTILITY TAX	44,073	44,375	42,410	42,410	40,060	-2,350
TERASEN GAS UTILITY TAX	78,711	86,670	81,480	81,480	76,760	-4,720
SHAW CABLE UTILITY TAX	19,001	20,420	21,450	21,450	22,410	960
BC HYDRO UTILITY TAX	121,247	117,220	123,670	123,670	134,000	10,330
DOWNTOWN PARKING TAX	46,611	46,399	46,000	46,000	46,000	0
BUSINESS IMPROVEMENT AREA	79,719	79,837	79,050	79,050	79,650	600
	9,965,438	10,410,462	10,910,380	10,723,760	398,880	-10,324,880
GRANT IN LIEU OF TAXES						
FEDERAL GRANT	25,968	24,586	25,000	25,000	20,000	-5,000
PROVINCIAL GRANT	34,029	39,121	33,000	33,000	37,490	4,490
B.C. HYDRO GRANT	37,399	50,649	34,000	34,000	48,000	14,000
B.C. RAIL	26,118	33,839	10,000	10,000	35,000	25,000
	123,514	148,195	102,000	102,000	140,490	38,490
SERVICE TO OTHER GOVERNMENTS						
FIRE PROTECTION DISTRICT GRANT	311,768	641,161	600,000	600,000	600,000	0
CRD RECYCLING	10,168	0	0	0	0	0
CRD CARIBOO MEMORIAL REC COMPLEX	1,494,318	1,975,084	1,865,120	1,865,120	1,609,880	-255,240
CRD CEMETARY CONTRIBUTION	17,000	17,000	17,000	17,000	17,000	0
CRD GRANTS-IN-AID	15,000	15,000	15,000	15,000	6,580	-8,420
CRD FIRE PROTECTION AGREEMENT	17,240	179,424	177,550	177,550	170,000	-7,550
	1,865,494	2,827,669	2,674,670	2,674,670	2,403,460	-271,210
SUNDRY						
REZONING	1,225	4,600	5,000	5,000	5,000	0
SALE OF PRINTED MATERIAL	643	361	1,000	1,000	1,000	0
CURBS & SIDEWALKS	56	0	0	0	0	0
TAX CERTIFICATES	8,496	8,697	9,000	9,000	12,000	3,000
	10,420	13,658	15,000	15,000	18,000	3,000
CEMETERY						
SALE OF CEMETERY PLOTS	6,349	3,930	4,000	4,000	4,000	0
GRAVE OPENING & CLOSING	16,300	10,620	11,000	11,000	11,000	0
GRAVE LINERS	5,400	3,280	3,000	3,000	3,000	0
INSTALL MEMORIALS	3,790	2,750	2,500	2,500	2,500	0
MEMORIAL TREE PLANTING	1,075	1,400	500	500	500	0
PARK MEMORIAL BENCHES	2,033	3,192	1,500	1,500	3,000	1,500
CREMATORIUM RENT	3,275	3,071	3,000	3,000	3,000	0
CREMATORIUM REBRICKING	3,825	3,328	3,500	3,500	3,500	0
	42,047	31,571	29,000	29,000	30,500	1,500
OTHER REVENUE-OWN SOURCES						
DOWNTOWN PARKING	14,876	15,142	15,000	15,000	17,000	2,000
BUSINESS LICENCES	154,205	152,140	152,000	152,000	150,000	-2,000
COMMERCIAL VEHICLE LICENCES	2,765	2,822	2,500	2,500	2,500	0
BUILDING & PLUMBING PERMITS	129,353	62,901	65,000	65,000	70,000	5,000
DOG LICENCES	3,510	3,300	3,200	3,200	5,000	1,800
ALARM SECURITY SYSTEM REGISTRATION	0	0	0	0	5,000	5,000
SUBDIVISION FEES	2,600	6,352	5,000	5,000	5,000	0
RCMP FEES	17,541	17,437	17,400	17,400	17,400	0
LANDFILL-CLOSURE FEES	29,151	31,083	29,000	29,000	30,000	1,000
GARBAGE CART FEES	0	94,703	95,000	95,000	95,000	0
PARKING VIOLATIONS	7,385	6,045	5,000	5,000	5,000	0
POUND VIOLATIONS	3,665	2,100	2,000	2,000	2,000	0
ANIMAL BOARDING FEES	0	1,470	1,500	1,500	1,500	0
IMPOUND FEES	0	3,080	3,000	3,000	3,000	0
RENTALS	20,572	33,716	30,000	30,000	50,000	20,000
FRANCHISE TERASEN GAS	260,011	273,798	244,460	244,460	232,000	-12,460
BANK INTEREST	39,837	39,494	40,000	40,000	40,000	0
ALLOCATE INTEREST INC OTHER FUNDS	-26,969	-31,167	-30,000	-30,000	-30,000	0

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ANNUAL BUDGET - GENERAL REVENUES**

	2009 Actual	2010 Actual	2011 Prelim	2011 Budget	2012 Budget	Variance
DOWNTOWN PARKING INTEREST	969	745	1,000	1,000	1,000	0
BOND INTEREST-TD BANK	13,713	8,103	6,500	6,500	6,500	0
BOND PREMIUM/DISCOUNT AMORT.	-193	0	0	0	0	0
RETURN ON INVESTMENT - M.F.A.	2,533	766	0	0	0	0
INTEREST FROM CEMETERY CARE FUND	3,610	0	2,000	2,000	2,000	0
PENALTY ON TAXES	116,968	104,021	105,000	105,000	110,000	5,000
INTEREST ON TAXES	48,393	57,677	45,000	45,000	40,000	-5,000
SPIRIT OF BC PROJECT	48,970	0	0	0	0	0
HOMELESSNESS ACTION PLAN	13,579	0	0	0	0	0
TOURISM DISCOVERY CENTRE REV	1,931	2,683	0	0	0	0
YVR VIDEO	10,000	0	0	0	0	0
STAMPEDE CAMPGROUND CONTRIB	33,686	55,266	0	0	0	0
MACKENZIE RAP	0	924	0	0	0	0
GAMING REVENUE	488,218	533,106	500,000	500,000	500,000	0
FIRE HALL RENT	50,000	100,000	100,000	100,000	50,000	-50,000
MOUNTAIN PINE BEETLE	146,762	79,763	0	0	0	0
CONTRIBUTIONS	50,602	94,450	15,000	15,000	100,000	85,000
JEPP GRANTS	28,804	0	23,000	23,000	0	-23,000
FIRE DEPT. REVENUE CYLINDER FILLING	1,180	450	1,000	1,000	0	-1,000
FIRE DEPT. AIRPORT CALLS	80	0	0	0	0	0
SALE OF FIXED ASSETS	9,031	1,964	2,000	2,000	2,000	0
SALE OF BICYCLES	746	694	500	500	500	0
SUNDRY REVENUE	12,276	71,774	14,000	14,000	10,000	-4,000
FIRE DEPT. SUNDRY REVENUE	4,238	4,285	11,850	11,850	2,000	-9,850
CONSTRUCTION CONTRIBUTION AGREEMENTS	0	26,886	0	0	0	0
WEST NILE ASSISTANCE	17,807	0	0	0	0	0
MOVE FOR HEALTH	300	846	0	0	0	0
GARBAGE CART FEES	130	4,160	0	0	0	0
REGIONAL COMMUNITY FORUM	2,140	0	0	0	0	0
COMMUNITIES IN BLOOM	2,000	0	0	0	0	0
MEASURING UP THE NORTH	20,000	0	0	0	0	0
WINTER LIGHTS COMMITTEE	5,206	1,176	0	0	0	0
HODGSON ROAD - LAKE EXCAVATING	0	0	0	0	0	0
CANADA DAY CELEBRATION	0	0	0	0	0	0
IMAGINE WILLIAMS LAKE	0	0	0	0	0	0
WILLIAMS LAKE ATHLETIC COMM	7,808	0	0	0	0	0
BUILDING GOVERNANCE CAPACITY	25,089	0	0	0	0	0
WHEELS IN MOTION GRANT	7,500	0	0	0	0	0
AFTER HOURS OUTREACH PROGRAM	0	0	0	0	0	0
COMMUNITIES THAT CARE	11,250	2,500	0	0	0	0
SECONDARY SUITES PROGRAM	0	5,000	0	0	0	0
	1,845,378	1,873,774	1,506,910	1,506,910	1,524,400	17,490
NEW DEBT	4,760,000	3,790,000	350,000	350,000	900,000	550,000
UNCONDITIONAL TRANSFERS						
SMALL COMMUNITY PROTECTION GRANT	670,026	0	384,000	384,000	288,000	-96,000
TRAFFIC FINE REVENUE SHARING	308,925	0	183,000	183,000	137,250	-45,750
STRATEGIC COMMUNITY INVESTMENT	0	183,996	0	0	0	0
	978,951	183,996	567,000	567,000	425,250	-141,750
CONDITIONAL TRANSFERS						
HIGHWAYS GRANT	862,226	0	0	0	0	0
ICBC GRANT	71,400	0	20,000	20,000	20,000	0
VICTIM SERVICES - PROVINCE	53,531	53,220	53,220	53,220	53,500	280
VICTIM SERVICES - SPECIAL PROJ	4,700	0	0	0	0	0
COMMUNITY WORKS FUND	489,903	483,160	483,100	483,100	483,100	0
CLIMATE ACTION INCENTIVE PROG	8,830	0	0	0	0	0
ACTIVE COMMUNITIES/REC WEBSITE	0	0	0	0	0	0
INFRA STRUCTURE GRANT	86,390	6,147,810	776,260	776,260	0	-776,260

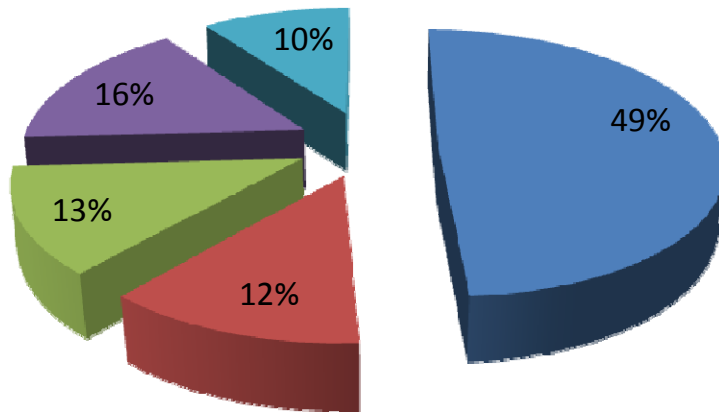
**CITY OF WILLIAMS LAKE
ANNUAL BUDGET - GENERAL REVENUES**

	2009 Actual	2010 Actual	2011 Prelim	2011 Budget	2012 Budget	Variance
NDI TRUST GRANT	35,000	0	50,000	50,000	30,000	-20,000
SPIRIT SQUARE GRANT	40,975	24,716	0	0	0	0
BC TRANSIT GRANT	0	0	0	0	0	0
SENIORS HOUSING & SUPPORT	0	1,614	0	0	0	0
BIKE/WALK/BUS TO WORK WEEK	2,371	2,161	0	0	0	0
EVERYONE ACTIVE-INCREASING ACCES	2,972	7,027	0	0	0	0
HEALTHY FOOD & BEVERAGE SALES	7,875	750	0	0	0	0
LOCALMOTION GRANT	140,000	0	0	0	0	0
WED GRANT	324,160	426,361	0	20,000	0	-20,000
GAS TAX INNOVATIONS GRANT	0	0	771,000	771,000	771,000	0
TOWNS FOR TOMORROW GRANT	150,000	0	375,000	375,000	375,000	0
ICSP - IMAGINE OUR FUTURE	81,895	93,105	0	0	0	0
CCTV PILOT PROGRAM	50,000	0	0	0	0	0
	2,412,228	7,239,924	2,528,580	2,548,580	1,732,600	-815,980
CONDITIONAL TRANSFERS-CRD						
CRD-VICTIMS ASSISTANCE GRANT	15,000	21,062	21,060	21,060	24,000	2,940
CRD-EMERGENCY SOCIAL SERVICES	0	3,000	3,000	3,000	3,000	0
CRD - PARKS MASTER PLAN	10,000	10,000	10,000	10,000	0	-10,000
CRD - FEE FOR SERVICE REIMBURSEMENT	0	12,000	12,000	12,000	50,000	38,000
	25,000	46,062	46,060	46,060	77,000	30,940
TRANSFER FROM OWN RESERVES						
TRANSFER FROM DOWNTOWN PARKING	75,000	0	85,000	85,000	50,000	-35,000
TRANSFER FROM PRIOR YEARS GAMING REVE	25,128	0	80,000	0	0	0
TRANSFER FROM EDC	2,972	0	0	5,000	0	-5,000
TRANSFER FROM VICTIM SERVICES	19,944	0	0	0	0	0
TRANSFER FROM WINTER LIGHTS	5,181	0	0	0	0	0
TRANSFER FROM COMM IN BLOOM	0	0	0	0	0	0
TRANSFER FROM FIRE DEPARTMENT	142,945	176,045	197,910	191,560	182,710	-8,850
TRANSFER FROM AIRPORT	78,881	34,560	50,270	50,270	48,040	-2,230
TRANSFER FROM MEMORIAL COMPLEX	69,751	73,754	69,390	69,390	69,390	0
TRANSFER FROM WATER FUND	400,000	525,000	400,000	400,000	400,000	0
TRANSFER FROM SEWER FUND	400,000	475,000	400,000	400,000	400,000	0
TRANSFER FROM GENERAL RESERVE	420,000	0	0	0	0	0
TRANSFER FROM COUNTRY CLUB RES	0	0	0	0	0	0
TRANSFER FROM SKATEBOARD PARK	0	0	0	0	0	0
TRANSFER FROM DCC RESERVE	0	0	0	0	0	0
TRANSFER FROM IMAGINE WL RES	888	0	0	0	0	0
TRANSFER FROM WINTER LIGHTS	909	0	0	0	0	0
TRANSFER FROM CREMATORIUM RES	0	0	0	0	0	0
TRANSFER FROM BEEF INDUSTRY	0	0	0	0	0	0
TRANSFER FROM GAS TAX RESERVE	17,573	0	0	39,090	346,890	307,800
TRANSFER FROM RV STORM 1 RES	18,200	0	83,460	83,460	83,460	0
TRANSFER FROM KIWANIS PARK RES	11,160	0	0	0	0	0
TRANSFER FROM WOODSTOVE EXCHANG	7,800	0	0	0	0	0
TRANSFER FROM DUNCAN ROAD RES	0	0	13,000	13,000	13,000	0
TRANSFER FROM CHINA TWINNING	14,615	0	0	0	0	0
TRANSFER FROM BLDG GOVERNANCE	13,014	0	0	0	0	0
TRANSFER FROM STRATEGIC COMM INV	0	0	397,470	397,470	110,270	-287,200
TRANSFER FROM SPCA RESERVE	0	100,000	0	0	0	0
TRANSFER FROM CCTV PILOT PROG	0	50,000	0	0	0	0
TRANSFER FROM COURTHOUSE SQUARE	135,000	0	0	0	0	0
TRANSFER FROM AFTER HOURS OUTREACH	0	28,329	0	0	0	0
TRANSFER FROM SPIRIT OF BC	0	31,498	0	0	0	0
TRANSFER FROM COMM THAT CARE	0	8,104	0	0	0	0
TRANSFER FROM TOWNS FOR TOMORR	0	150,000	0	0	0	0
TRANSFER FROM RV STORM 2 RES	0	36,196	103,110	103,110	95,680	-7,430
TRANSFER FROM MADD RESERVE	0	9,000	0	0	0	0
TRANSFER FROM TOOP RD RESERVE	0	0	0	0	0	0
TRANSFER FROM CEMETERY RESERVE	0	0	0	50,000	0	-50,000

**CITY OF WILLIAMS LAKE
ANNUAL BUDGET - GENERAL REVENUES**

	2009 Actual	2010 Actual	2011 Prelim	2011 Budget	2012 Budget	Variance
TRANSFER FROM EQUIPMENT RESERVE	34,845	211,753	207,950	283,100	420,240	137,140
	1,893,806	1,909,239	2,087,560	2,170,450	2,219,680	49,230
APPROPRIATION OF SURPLUS	0	0	0	208,000	0	-208,000
RECREATION REVENUE	0	1,102,805	1,058,390	1,058,390	1,110,400	52,010
TOTAL MUNICIPAL REVENUE	25,086,193	29,577,355	21,875,550	21,999,820	10,980,660	-11,019,160
COLLECTIONS OTHER GOVERNMENTS						
SCHOOL DISTRICT TAXES	2,139,586	2,162,873	2,162,980	2,162,980	2,237,300	74,320
SCHOOL TAXES TO PROVINCIAL GOV'T	2,244,845	2,267,172	2,266,430	2,266,430	2,174,980	-91,450
REGIONAL DISTRICT TAXES	2,342,155	2,283,322	2,280,670	2,280,670	2,317,550	36,880
REGIONAL HOSPITAL TAXES	1,008,118	1,018,172	1,017,030	1,017,030	1,005,300	-11,730
MUNICIPAL FINANCE AUTHORITY TAXES	295	307	310	310	310	0
B.C. ASSESSMENT AUTHORITY TAXES	120,341	125,324	125,320	125,320	122,270	-3,050
	7,855,340	7,857,170	7,852,740	7,852,740	7,857,710	4,970
TOTAL REVENUE	32,941,533	37,434,525	29,728,290	29,852,560	18,838,370	-11,014,190

- Taxation
- Services to Other Govts
- Fees & Charges
- Grants
- Transfers from Reserves



	Project Description	Location	Estimated Cost	General Revenue	Water Utility	Sewer Utility	Airport	Grant	Debt	Reserve	Contributions	Community Works Fund	Gaming Revenue	Carry Over	Notes
INFORMATION TECHNOLOGY															
1	GIS Editors Software	Engineering	\$10,000	\$10,000											Re-budget from 2011
2	Engineering Plotter	Engineering	\$15,000	\$15,000											
3	TV/Internet Broadcast Equipment	Council Chambers	\$25,000	\$25,000											
4	IT	City Wide	\$50,000	\$50,000											
FIRE DEPARTMENT															
1	Divider Doors EOC	Fire Department	\$18,000	\$18,000											One door installed in 2011 this is the second door.
2	Parking lot development	Vacant property	\$5,000	\$5,000											Across from firehall
3	SCBA Upgrades	Firehall	\$30,000	\$30,000											These are for new fire truck replacing engine 11, if new truck not purchased in 2012 these not required.
4	Rear Access Gate	Firehall	\$6,000	\$6,000											Rear entrance to prevent un-authorized access to roof.
5	SUV - Chief	Fire Department	\$55,000							\$55,000					replaces unit 05, 1/2 ton
6	New Truck Replace Engine 12	Fire Department	\$105,240							\$105,240					This unit replaces unit # 11, year 1981. This unit will be surplus with an estimated residual value of \$3000. This is a 5 year repayment amount actual vehicle. The actual cost of the Unit is \$500,000 cost is \$500,000
7	Tablet For New Engine	Fire Department	\$7,000	\$7,000											
FACILITIES															
1	Rick Hansen Sign Replacement	TDC	\$55,000										\$55,000		Staff is making efforts to have this completely funded through donations.
2	Parking Lot Purchase - 5 Yr Total \$70,000	Proctor & 2nd	\$15,000							\$15,000				y	Fully paid by 20--
3	City Hall HVAC Replacement		\$400,000									\$400,000			
4	Station House Gallery Upgrades	Location TBA	\$635,000					\$375,000				\$160,000	100,000	y	Construct new foundation on selected site, move building. It may be possible to leverage this money with a grant.
5	City Hall Siding		\$30,000										30,000		Replace one face
EQUIPMENT															
1	Vactor	Fleet	\$500,000		\$125,000	\$375,000									
2	Pickup	Works Yard	\$45,000							\$45,000					For Dir Mun. Services, his unit to be placed in Bylaw. Bylaw van to be moved to irrigation
3	Combination Box Sander	Works Yard	\$55,000							\$55,000					
4	Skag Mower	Works Yard	\$15,000							\$15,000					replaces unit --- 1995 this unit will be surplus, residual value approx \$200
5	Stump Grinder	Works Yard	\$30,000							\$30,000					
6	Wood Chipper	Works Yard	\$25,000							\$25,000					
7	Equipment Maint. Software	Works Yard	\$15,000							\$15,000					
8	1 Ton Truck	Works Yard	\$75,000							\$75,000					Replaces unit 200 1992, this unit will be surplus, residual value approx \$1000
ROADS															
1	Traffic Signal Upgrade	7th Ave @ Oliver Street	\$250,000									\$250,000			
2	Traffic Light Design	Mackenzie & Oliver	\$15,000	\$15,000											
3	Duncan Rd Cul-De-Sac	Duncan Road	\$150,000		\$75,000	\$62,000				\$13,000				y	Duncan Road Reserve
4	Electronic Speed Signs Mackenzie Ave.	Mackenzie Ave.	\$40,000					\$20,000				\$20,000			4 radar signs, ICBC will match City funding
5	Road Widening Design	South Lakeside Dr.	\$12,830	\$12,830										y	Additional lane east bound from Hodgson to Wal-Mart entrance
6	Underground wiring for street lights	2nd Ave. Oliver to Yorston	\$150,000	\$150,000											Replace overhead wiring and all poles with underground and decorative lighting.
7	Jelco Retaining Wall	Jelco Mackenzie Ave.	\$15,000	\$15,000											
8	Road Widening Project	South Lakeside Dr. Hodgson to Walmart Ent.	\$1,000,000						\$900,000		\$100,000				
9	New Light Heads for Downtown Pictures	Downtown Core	\$15,000	\$15,000											Five year program to replace all lamp heads
10	Decorative Stone on Lamp Bases	Downtown Core	\$10,000	\$10,000											
11	Parking Lot Improvements	City Wide	\$35,000							\$35,000					

2012 Continued															
	Project Description	Location	Estimated Cost	General Revenue	Water Utility	Sewer Utility	Airport	Grant	Debt	Reserve	Contributions	Community Works Fund	Gaming Revenue	Carry Over	Notes
	SIDEWALKS														
1	New Sidewalk	Oliver St. Mart to 5th Ave.	\$30,000	\$30,000											
	STORM SEWER														
1	River Valley Storm Outfall Upgrade-Phase 2	Residential Core-Includes viewpoint	\$95,680							\$95,680				y	Carry forward balance in reserve fund.
2	River Valley Storm Outfall Upgrade-Phase 1	River Valley	\$83,459							\$83,459				y	Carry forward balance in reserve fund.
3	River Valley Storm Outfall Phase 3 Construction	River Valley	\$771,000					\$771,000							Towns for tomorrow grant has been approved
	PARKS														
1	Land Acquisition BCR Properties	Across From Station House	\$100,000										100,000		
2	New Oliver St. Rivervalley Park Planning	Across From Station House	\$50,000										50,000		
3	Rivervalley Trail Improvements	Rivervalley	\$15,000										15,000		
4	Wayfinding & Park Sign Standards	City Wide	\$10,000										10,000		
5	Irrigation Upgrade	Hwy 97 Blvd.	\$50,000	\$50,000											Complete replacement of this irrigation system.
6	Garbage Receptacles	Downtown Core	\$15,000	\$15,000											
	TRANSIT														
	WATER														
1	Water Well Upgrade	Airport	\$25,000		\$25,000										
2	Manganese Pilot Project	#4 Well	\$25,000		\$25,000										
3	City Wide Water Modelling	City Wide	\$150,000		\$150,000										
4	Capital Works Study, New Production Well	North/South Lakeside	\$150,000		\$150,000										
5	Variable Frequency Drive	Well #4	\$50,000		\$50,000										
6	RFP #6 Well Development	TBA	\$25,000		\$25,000									y	develop timelines and costs to develop a new City production well.
7	Fire Hydrant Barrels	City Wide	\$25,000		\$25,000										
8	Wireless Hand Held Meter Reader	City Wide	\$25,000		\$25,000										
9	Woodland Dr. Sewer/Water	Woodland Dr.	\$3,500,000						\$3,500,000						
	SEWER														
1	Sanitary Sewer Relining	Various locations	\$300,000			\$300,000									
2	Standby Generator	Treatment Plant	\$150,000			\$150,000									
3	New Hydro Poles	Frizzi Road Landfill	\$20,000			\$20,000									
4	Phase 1 Sanitary Trunk	River Valley	\$300,000			\$300,000								y	
5	Rock Traps	Rivervalley Main	\$100,000			\$100,000									
6	Utility Locating Equipment	City Wide	\$15,000			\$15,000									
7	Phase 2 Sanitary Trunk	River valley	\$360,000			\$360,000									
	CEMETERY														
	SOLID WASTE														
1	RFID reader for Recycling Truck	Works Yard	\$25,000	\$25,000										y	
	AIRPORT														
1	Runway Deicing Equipment	Airport	\$170,000					\$170,000							ACAP Dependent
2	Runway resurfacing Engineering Serv.	Airport	\$25,000				\$25,000								This will be for engineering services to prepare an ACAP grant
3	Resistive Load Bank Tester	Airport	\$6,000				\$6,000								
4	Pay Parking Controller Upgrade	Airport	\$20,000				\$20,000								
5	Fuel Bowser	Airport	\$126,150				\$126,150							y	Costs for purchase and operation will be included in a cost recover agreement with MoF
6	Electrical Engineering Study	Airport	\$20,000				\$20,000								
7	Storm Water Improvements	Hanger Line	\$15,000				\$15,000								
	Total 2012 Capital		\$10,761,359	\$503,830	\$675,000	\$1,682,000	\$212,150	\$1,336,000	\$4,400,000	\$662,379	\$100,000	\$830,000	\$360,000		

CAPITAL PROJECT REQUEST

DEPARTMENT: City Hall

DATE PREPARED: January 23, 2011

PROJECT: ArcGIS Desktop Standard Licence

ORIGINATING DEPT: Engineering

PROJECT COST: \$10,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$10,000
	Borrowing
	Grants
	Reserves

Useful Life: 10+ years

JUSTIFICATION:

The City of Williams Lake's GIS (Geographic Information System) serves as a vital tool to store, visual and analyze digital municipal data, and is used extensively by many City departments. Parcel attributes, zoning, aerial photography and water/sewer mapping are just a few examples of the many types of information that are distributed through the GIS to staff, and subsequently to the public.

The City uses products from the ESRI suite of GIS software, which is available in three functionality levels- Basic, Standard, and Advanced. All four of the software seats currently in use are licensed at the Basic level, which permits the ability to maintain simple mapping.

As the City's GIS continues to grow in complexity, and especially with the addition of public accessed internet-based mapping in the near future, the functionality that comes with the Standard license becomes necessary. In addition to all the features available with Basic, the Standard license includes a

comprehensive set of advanced tools to create, edit, and ensure the quality of mapping data. This license also unlocks key technology that simplifies large database storage necessary with web-based mapping, and provides scalability as the City grows.

Since the majority of cartography and all editing, data management and site administration are performed by the Engineering Department, only one of the four licenses currently in use needs to be upgraded to the Standard level.

CAPITAL PROJECT REQUEST

DEPARTMENT: City Hall

DATE PREPARED: January 23, 2011

PROJECT: Engineering Plotter Replacement

ORIGINATING DEPT: Engineering

PROJECT COST: \$15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$15,000
	Borrowing
	Grants
	Reserves

Useful Life: 10+ years

JUSTIFICATION:

The City's Engineering Plotter sees regular use both by the Engineering Department and many other users, as the only printer that provides wide-format and colour functionality. From engineering drawings to posters to calendars, it serves a versatile role.

The City's current plotter was purchased approximately 8 years ago, and has reached the end of its lifespan. Benefits of the model selected to replace it include higher speeds, better quality and wider printing ability.

CAPITAL PROJECT REQUEST

DEPARTMENT: City Hall

DATE PREPARED: January 16, 2012

PROJECT: TV/Internet Broadcast Equipment

ORIGINATING DEPT: IT

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$25,000
	Borrowing
	Grants
Useful Life: 20+ years	Airport Reserves

JUSTIFICATION:

Broadcasting/Archiving of Council Meetings. Consequence of not funding is that the City will be unable to retrieve earlier meetings due to SHAW limitations.

CAPITAL PROJECT REQUEST

DEPARTMENT: City Wide

DATE PREPARED: January 16, 2012

PROJECT: Replacement of Equipment

ORIGINATING DEPT: IT

PROJECT COST: \$50,000

SCHEDULE: 2012

<p>ESTIMATED USE OF REQUESTED ITEM:</p> <p>Useful Life: 5+Years</p>	<p>SOURCE OF FUNDS:</p> <p>General Fund \$50,000</p> <p>Borrowing</p> <p>Grants</p> <p>Airport Reserves</p>
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JUSTIFICATION:

<u>City Hall</u>	<u>Quantity</u>	<u>Capital</u>	<u>Notes</u>
Server	1	\$5,000.00	Replacement server
Workstation	1	\$1,000.00	Paula F.
Laptop	4	\$6,000.00	Pat H., Margaret S., Ashley W., Presentation.
Desktop OCR Scanner	1	\$1,400.00	Rena S.
Council Tablets	8	\$6,600.00	Apple iPads for Council. & spare.
GIS Tablet	1	\$3,000.00	Jeff B. mobile GIS wkst.
GIS Plotter	1	\$6,000.00	Replacement plotter
<u>Works Yard:</u>			
Workstation	1	\$1,000.00	John H.
<u>Fire Dept.:</u>			
Wireless AP	1	\$550.00	EOC center
<u>Airport:</u>			
Wireless AP	1	\$550.00	Garage
<u>Pool Complex</u>			
Wireless AP	1	\$550.00	Arena II
Workstation	2	\$2,000.00	Garry B., Angela C.
Telus Fibre Internet upgrade		\$6,500.00	Replacement of our Internet infrastructure
Offsite Data Backups			Backup of City files to online vendor.
Exchange Server upgrade		\$7,000.00	Upgrade of existing email software.
Recreation Services Website	1	\$1,600.00	Merge Recreation website to www.williamslake.ca website (Thomas C.)
TOTAL		\$48,750.00	

CAPITAL PROJECT REQUEST

DEPARTMENT: Fire Department (5)

DATE PREPARED: January 16, 2012

PROJECT: Divider Wall, Classrooms

ORIGINATING DEPT: Fire Department

PROJECT COST: \$18,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

General Fund \$18,000

Borrowing

Grants

Reserves

Useful Life: life of the firehall

JUSTIFICATION:

Complete Classrooms project. In 2011 we have installed 1 divider wall to facilitate operational needs for the Emergency Operations Center. This divided the classroom area into one large area and smaller one. The second wall divider would allow us to configure the area into, (one very large classroom) (two classrooms one large and medium) or (three medium size classrooms). This would give us the benefit and ability for separate training rooms to be utilized at one time. This purchase is for the divider walls and installation, the infrastructure was put into place when the building was constructed.

CAPITAL PROJECT REQUEST

DEPARTMENT: Fire Department (3)

DATE PREPARED: January 16, 2012

PROJECT: Parking Area

ORIGINATING DEPT: Fire Department

PROJECT COST: \$5000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

General Fund \$5000

Borrowing

Grants

Reserves

Useful Life:

JUSTIFICATION:

The classrooms at the hall are well utilized. One of the difficulties encountered is parking. We must maintain a minimum number of parking spaces open for firefighters responding in the event we have a fire call. People using the classroom must park at Canadian tire parking lot.

The city's property across the street with a little bit of work could be utilized for a parking area.

CAPITAL PROJECT REQUEST

DEPARTMENT: Fire Department (contingent on New Truck)

DATE PREPARED: January 16, 2012

PROJECT: SCBA Upgrade

ORIGINATING DEPT: Fire Department

PROJECT COST: \$30,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

General Fund \$30,000

Borrowing

Grants

Reserves

Useful Life: 10+ years

JUSTIFICATION:

To replace the old self contained breathing apparatus (SCBA) from Engine 13, for the new Truck. The (SCBA) requested in this report will be required for the new Fire Engine to meet the NFPA Standard for the unit. Currently the old engine (13) that is being replaced has only two outdated SCBA.

CAPITAL PROJECT REQUEST

DEPARTMENT: Fire Department (4)
DATE PREPARED: January 16, 2012
PROJECT: Rear access gate to upstairs at fire hall

ORIGINATING DEPT: Fire Department
PROJECT COST: \$6000
SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: Useful Life: Life of the Firehall
SOURCE OF FUNDS: General Fund \$6000
Borrowing
Grants
Reserves

JUSTIFICATION:

Unauthorized persons are accessing the upper deck and lower roof of the firehall. This access gate should eliminate this. Our concern is liability should an unauthorized person injure themselves as they have been noticed at the roof edge of the building.

CAPITAL PROJECT REQUEST

DEPARTMENT: Fire Department (2)

DATE PREPARED: January 16th, 2012

PROJECT: Replacement Unit 05, First response Pickup Truck

ORIGINATING DEPT: Fire Department

PROJECT COST: \$55,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 10-15 years	Equipment Reserves \$55,000

JUSTIFICATION:

Truck 05 is a first response pickup vehicle, purchased in 1999. This vehicle has come to the end of its service as an emergency vehicle, however can still be utilized in the City's fleet elsewhere. Our proposal is to "right size" the replacement vehicle to better comply with the City's Green Strategy.

CAPITAL PROJECT REQUEST

DEPARTMENT: Fire Department (1)

DATE PREPARED: January 16th, 2012

PROJECT: Replacement 1981 Fire Apparatus, Unit 011

ORIGINATING DEPT: Fire Department

PROJECT COST: \$105,000 Annual cost, MFA Lease over 5 years

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 20-25+ years	General Fund
	Borrowing
	Grants
	Reserves Equipment \$105,000

JUSTIFICATION:

The apparatus that is being replaced is a 1981 pumper and acts as our reserve apparatus. This vehicle has aged out and is not as reliable as it should be. There is a minimum pumping capacity that is required for our fire protection area, City and District. In order to maintain our minimum pumping capacity for fire fighting in our service area, we have 2 choices:

1. Rebuild and re-certify the pump on the 1981 Pumper plus annual testing, approximate cost 50-80 thousand dollars. This re-certification must be done every five years. (New pump, old truck).
2. Replace apparatus.

Not replacing this vehicle or re-certifying the 1981 apparatus may have an effect on our rating through Fire Underwriters.

The new apparatus would become our first line response vehicle and our 1994 pumper will become our reserve apparatus, giving us 10 years as a reserve apparatus and we would retire the 1981 pumper.

CAPITAL PROJECT REQUEST

DEPARTMENT: Fire Department (6)
DATE PREPARED: January 16, 2012
PROJECT: Tablet for New Truck, purchase and installation

ORIGINATING DEPT: Fire Department
PROJECT COST: \$7000
SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: Useful Life: 10+20 years
SOURCE OF FUNDS: General Fund \$7000
Borrowing
Grants
Reserves

JUSTIFICATION:
Will be utilized for maps and fire safety plans, access on scene.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 20, 2012

PROJECT: Rick Hanson Sign Replacement

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$55,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:	
	General Fund	\$20,000
	Borrowing	
	Grants	
	Reserves	
	Contributions	\$35,000

Useful Life: n/a

JUSTIFICATION:

The existing Rick Hanson sign located at the south end welcome to Williams lake area, has been removed due to deteriorating condition. Rick Hanson is celebrating the 25th year of the Man In Motion Tour and this celebration is due to arrive in Williams Lake in late March of 2012. In early 2011 Council approved moving forward with the design of a new monument that would celebrate Rick Hanson's accomplishments. The design was finished and Council then authorized moving forward with construction of the monument with the understanding that staff would aggressively seek fundraising to cover the costs. Staff has been able to secure approximately \$35,000 to date and are continuing with their efforts.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: Parking Lot Purchase, Proctor and 2nd

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$15,000 (each Year)

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:

Useful Life: 10+ years

SOURCE OF FUNDS:

General Fund \$15,000

Borrowing

Grants

Reserves

JUSTIFICATION:

Carry forward from 2011

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: City Hall HVAC Upgrade

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$400,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$400,000
	Borrowing
	Grants
	Reserves

Useful Life: 25+ years

JUSTIFICATION:

City hall was constructed in 1983; most of the HVAC mechanical system is original and has exceeded its service life. In addition there have been several building upgrades with respect to floor plan changes. As a result air quality is poor and in some case there are office spaces that have very little heat and air conditioning.

The upgrade will provide an additional 20-25 years of service to the City Hall HVAC system. It is anticipated the upgrade will reduce operating costs and green house gases.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: Station House Gallery Relocation

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$635,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:

Useful Life: 10+ years

SOURCE OF FUNDS:

General Fund

Borrowing

Grants \$375,000

Reserves

Community Works \$160,000

Gaming \$100,000

JUSTIFICATION:

Carry forward from 2011.

Staff has received a proposal from KMP Architecture Ltd. to provide services associated with analysis of the existing building from a structural and safety (Building Code) standpoint, Redevelopment options for either redeveloping the existing site or a new site and preparation of some cost estimates. This work fits into the existing capital project that has carried forward from 2011 with the monies coming from the gaming portion of the funds. The total cost for these services is \$37,800.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: City Hall Siding Upgrade

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$30,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$30,000
	Borrowing
	Grants
	Reserves
Useful Life: 20+ years	

JUSTIFICATION:

The existing siding is warped and weathered beyond repair. The total cost to replace the siding is estimated at \$ 150,000 which has been divided over several years to reduce financial impact.

Replacing the siding will provide 20-25 years of service by upgrading the existing siding on the exterior of City Hall.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Vactor Truck

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$500,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	Water \$ 125,000
	Sewer \$ 375,000
	Borrowing
	Grants
	Reserves

Useful Life: 10+ years

JUSTIFICATION:

Operational requirements have increased demand for the Vactor truck. The existing Vactor truck has had several major breakdowns over the past 2 years. Maintenance cost for 2011 are at \$ 25,000 and 2010 they were at \$ 41,000 to keep the truck operational. Over and above the repair and maintenance costs the City had to rent a truck for operational needs during down time for repairs. It is anticipated the Vactor truck will continue to experiences major repairs costing the City ongoing maintenance and downtime.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

Project: Hybrid SUV 4X4

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$45,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 15+ years	General Fund Borrowing Grants Equipment Reserves \$ 45,000

JUSTIFICATION:

Currently Bylaw drives unit # 164, a 2001 2 wheel drive ford van. This unit does not meet operational requirements and a midsize truck would be more suitable. There is a 4 door dodge Dakota truck that the Director of Municipal Services drives.

It is recommended that a new hybrid SUV be purchased as a Managers vehicle. The Dodge Dakota, unit #143, would be moved to bylaw with the addition of a canopy.

The ford van, unit # 164 would move into the irrigation division.

The purchase of a new hybrid follows the City's commitment to reduce its GHG'S and would reduce the need to purchase carbon offsets.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Combination Box Sander

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$55,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 15+ years	Equipment Reserves \$ 55,000

JUSTIFICATION:

Currently unit # 218 is the last dump truck to use a separate box and sanding unit, which must be changed over every year by mechanical staff. A combination unit would eliminate the labor involved to complete the change over each season. Lastly the operators would have commonality amongst all trucks no matter which one they were operating.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Purchase a New Scag Mower

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 10+ years	General Fund Borrowing Grants Equipment Reserves \$ 15,000

JUSTIFICATION:

The City's Scag mower, unit # 405 is a model year 2000. Costs to repair and maintain this unit have increased in the past 4 years, averaging \$ 4,200.00, which depending on the year ranges from 25 to 40 %. It is anticipated that a new unit would significantly reduce the labor costs and emissions, which would assist the City in its goals to reduce GHG'S

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Stump Grinder

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$30,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 15+ years	General Fund
	Borrowing
	Grants
	Equipment Reserves \$ 30,000

JUSTIFICATION:

The City has many parks and green spaces where trees have been cut down and the stumps still remain. Grinding the stumps down to below ground level would provide an opportunity for staff to plant grasses. Digging out stumps is very costly and in some cases will damage healthy mature trees that maybe in proximity of a stump.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Wood Chipper

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 10+ years	General Fund
	Borrowing
	Grants
	Equipment Reserves \$ 25,000

JUSTIFICATION:

The City currently transports all trees and branches to the Frizzie Road landfill site for disposal. There is a considerable cost in doing this, firstly the cost of staff to remove and transport the material and secondly the cost to the City once the landfill has received the material. Staffs are recommending that the parks division have its own wood chipper. The chipper could be brought directly to the site and the material chipped and placed in the park. This would not only save the City considerable money, it would also benefit the environment.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Electronic Fleet Maintenance Software

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 10+ years	General Fund
	Borrowing
	Grants
	Equipment Reserves \$15,000

JUSTIFICATION:

The City currently has no electronic fleet software program. All preventive maintenance documentation is paper based. By going to a mechanical software system, efficiencies would be gained in reducing costs through record keeping, inputting data etc.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: 1 ton Truck with Hoist and Dump Box

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$75,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 15+ years	General Fund
	Borrowing
	Grants
	Equipment Reserves \$75,000

JUSTIFICATION:

Unit # 200 is due for replacement it is a 1992 GMC 1 ton truck with hoist and dump box.

It has a large 454 gas engine, which is far from fuel efficient. The body and attachments on this unit are very rusty: some locations are perforated due to rust. This unit has exceeded its life in the fleet and it is recommended the vehicle be replaced. The City will also see benefit in fuel efficiency with a new unit, which contributes to reducing the City's carbon footprint.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Traffic Light upgrade at the intersection of Oliver Street and 7th Ave.

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$250,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: SOURCE OF FUNDS:

Community Works Fund \$250,000

Borrowing

Grants

Reserves

Useful Life: 30+ years

JUSTIFICATION:

The 7th Ave and Oliver Street traffic light components have exceeded their life expectancy and require upgrading to increase reliability, safety and efficiency. A complete upgrade to the traffic and pedestrian lighting system is required and will include the following items.

Voice directional and visual pedestrian system, complete with countdown features
Cobra Head Street lights on each street corner for increased visibility

LED lighting systems

Upgrade 300 mm signal heads

Upgrade pedestrian cross walk ramps

Vehicle video detection for improved signal timing

This initiative will fit well with reduced energy required as outlined in our ICSP and OCP

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Decorative Stone on Lamp Bases on Oliver Street

ORIGINATING DEPT: Roads

PROJECT COST: \$ 10,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 20+ years	General Fund \$ 10,000
	Borrowing
	Grants
	Equipment Reserves

JUSTIFICATION:

There are 12 lamp bases on Oliver Street that are constructed of concrete, these lamp bases require finishing. It has been recommended that a cultured stone (river rock) be applied to these lamp bases. Culture stone would be ethically pleasing and would conform to the City's theme on finishing of commercial properties. These decorative lamps were installed 25 + year ago when the City revitalized the downtown core. Cultured stone on these lamp bases would improve the look of the downtown core.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: Parking Lot Improvements

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$35,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 10+ years	Reserves \$35,000

JUSTIFICATION:

The City owns many parking lots in the downtown core. These lots were purchased through the downtown parking levee that is assessed on all properties within the downtown parking defined area. Some of these lots have been paved in the past, but a number are still gravel and have poor lighting and general appearance. Council has been allocated monies each year in order to improve the safety and appearance of these lots and this is what this project will continue. It should be noted that staff consult with the BIA when we are moving forward with parking lot improvements.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Traffic light design Oliver Street & Mackenzie Ave.

ORIGINATING DEPT: Transportation and Buildings

PROJECT COST: \$15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$15,000
	Borrowing
	Grants
	Reserves

Useful Life: 30+ years

JUSTIFICATION:

The intersection of Oliver Street and Mackenzie Ave is one of the busiest in the City. Currently there is a stop sign located on Oliver Street making this intersection extremely dangerous for vehicles trying to turn left onto Mackenzie Ave. A traffic light design of this intersection would be beneficial and would provide staff and council with clear direction on future costs to install traffic lights.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: Parking Lot Purchase, Proctor and 2nd

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$150,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:	
	General Fund	
	Borrowing	
	Grants	
Useful Life: 10+ years	Reserves	\$13,000
	Water	\$75,000
	Sewer	\$62,000

JUSTIFICATION:

Carry forward from 2011

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Electronic Speed Signs

ORIGINATING DEPT: Roads

PROJECT COST: \$ 40,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:

Useful Life: 20+ years

SOURCE OF FUNDS:

General Fund \$ 20,000

Borrowing

Grants

Equipment Reserves

Contribution \$20,000

JUSTIFICATION:

Electronic speed signs are a mechanism to determine rates of vehicle speeds on roadways. Electronic speed signs can be placed just about anywhere and can be moved around with very little effort, they provide important data with respect to vehicles that are speeding. The data that an electronic speed sign is able to collect is, date and time and speed of vehicles that travel down a road. This information is valuable for City staff and Council in the decision making process. For example if speeding were to be reported as being high in a particular subdivision or Council wanted information on speeds in a school zone or playground area, this data would be valuable. The information could be given to the RCMP as well, as it may assist in bringing to their attention trouble areas within the City. City staff will apply to ICBC as there may be opportunity's for potential funding.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: South Lakeside Dr. Right Hand Merge Lane Design

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$12,830

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$12,830
	Borrowing
	Grants
	Reserves
Useful Life: 10+ years	

JUSTIFICATION:

Carry forward from 2011

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: 2nd Ave. Underground Wiring and Decorative Lighting

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$150,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$150,000
	Borrowing
	Grants
	Reserves
Useful Life: 30+ years	

Justification:

Enhancing the look of the downtown core area of the city is a priority that was identified in the ICSP and the OCP. This project would beautify the area by removal of over head wires and the installation of decorative lighting. It would further make the area more desirable for businesses and pedestrians.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Retaining Wall Replacement (Jelco Mackenzie Ave.)

ORIGINATING DEPT: Roads

PROJECT COST: \$ 15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 20+ years	General Fund \$ 15,000
	Borrowing
	Grants
	Equipment Reserves

JUSTIFICATION:

In 2011 the owners of Jelco supplies located at 275 South Mackenzie contacted City staff regarding a retaining wall failure located in the front of their building. Staff investigated and it was determined that this wall was constructed of wooded timbers and that they have become rotten. The wall was constructed several years ago and would have been constructed by the Ministry of Transportation and Highway (MOTH) when the Province would have been responsible for Mackenzie Ave. As this wall is subject to potential failure that would cause damage to private property the City will need to replace it with a concrete structure. City staff has already taken the necessary steps to have an Engineer access the retaining wall and provide design drawings for the construction of a new retaining wall.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 20, 2012

PROJECT: South Lakeside Widening

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$1,000,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 20 years Plus	General Fund
	Borrowing \$900,000
	Grants
	Reserves
	Contributions \$100,000

JUSTIFICATION:

In June of 2010 Council made adjustments to the restrictive covenant that existed on the Prosperity Ridge development by allowing an additional 75,000 ft² of retail space to be constructed. Council recognized that an upgrade to the eastbound merge lane on South Lakeside Dr. would be required. Council directed staff to work with the Prosperity Ridge Group to develop an agreement to complete these works. Council has authorized the completion of design works associated with this upgrade and these will be complete in early 2012.

Staff will be contacting the Prosperity Ridge group to discuss how this project may proceed and what the cost sharing agreement will be. The existing cost estimate for this project is very preliminary and staff will be providing an update when the design works are complete.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 20, 2012

PROJECT: New Decorative Light Heads for Downtown Fixtures

ORIGINATING DEPT: Transportation & Buildings

PROJECT COST: \$15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$15,000
	Borrowing
	Grants
	Reserves

Useful Life: 15+ years

JUSTIFICATION:

As we expand our decorative lighting throughout the city to enhance the beautification in the downtown core and at various locations throughout the City new style light heads are being installed. The current Decorative light heads throughout the City are no longer manufactured, causing the City to purchase different style light heads. Replacement of the old heads over a five year plan will ensure all decorative lights are consistent throughout the City. Also, the existing light heads are no longer serviceable due to parts availability issues.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: New Sidewalk on Oliver Street between 5th Ave. & Mart Street

ORIGINATING DEPT: Roads

PROJECT COST: \$ 30,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$ 30,000
	Borrowing
	Grants
Useful Life: 20+ years	Equipment Reserves

JUSTIFICATION:

The Sidewalk on Oliver Street between 5th Avenue & Mart in front of Gardner Park is constructed of asphalt and is in poor condition. In 2011 City Council received a complaint from the citizens of Glen Arbor. Their concern is that the sidewalk is not safe for the elderly and people with accessibility challenges (wheel chairs, strollers etc.) Staff have assessed the sidewalk and investigated the possibility of providing a surface treatment. The assessment determined that the age and condition of the asphalt was beyond repair. The sidewalk will need to be replaced with concrete.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: River Valley Storm Phase 2

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$95,680

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 10+ years	Reserves \$95,680

JUSTIFICATION:

Carry forward from 2011

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: River Valley Storm Phase 1

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$83,549

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 10+ years	Reserves \$83,549

JUSTIFICATION:

Carry forward from 2011

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: River Valley Phase 3 Storm

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$771,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:

Useful Life: 10+ years

SOURCE OF FUNDS:

General Fund

Borrowing

Grants

Reserves

\$771,000

JUSTIFICATION:

Carry forward from 2011, Council has received a 100% Innovations Fund grant for this project.

CAPITAL PROJECT REQUEST

DEPARTMENT:

DATE PREPARED: January 20, 2012

PROJECT: Land Acquisition- Oliver Street Trailhead

ORIGINATING DEPT:

PROJECT COST: \$100,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Useful Life: 10+ years

General Fund

Borrowing

Grants

Reserves

Gaming

\$100,000

JUSTIFICATION:

The development of a trailhead at the base of Oliver Street at the old rail tie dump location is ranked as the highest priority in the recently adopted Parks, Trails and Outdoor Recreation Master Plan. The 5 acre property is currently owned by BCR Properties and they have indicated their willingness to sell the property.

The Oliver Street Trailhead will be the most important piece of a city wide trail network and it will eventually connect the downtown core to the lake, West Side, South Lakeside, the River Valley, Stampede Grounds and beyond. The cost indicated in this plan is only an estimate as we have been unable to meet with BCR Properties to discuss the purchase. This project supports the BEAS recommendations associated with Mountain Biking.

CAPITAL PROJECT REQUEST

DEPARTMENT:

DATE PREPARED: January 20, 2012

PROJECT: Oliver Street Trailhead Planning

ORIGINATING DEPT:

PROJECT COST: \$50,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Useful Life: 10+ years

General Fund

Borrowing

Grants

Reserves

Gaming \$50,000

JUSTIFICATION:

The development of a trailhead at the base of Oliver Street at the old rail tie dump location is ranked as the highest priority in the recently adopted Parks, Trails and Outdoor Recreation Master Plan (PTORMP).

The Oliver Street Trailhead is the most important piece of a city wide trail network and it will eventually connect the downtown core to the lake, West Side, South Lakeside, the River Valley, Stampede Grounds and beyond.

Engagement of a planning consultant to undertake a comprehensive park plan for development of this site is required. This planning process will require extensive community consultation and the final product will guide the development of this important property.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: River Valley Trail Improvements (Cat Tail Loop Trail)

ORIGINATING DEPT: Parks

PROJECT COST: \$ 15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	In-kind & Gaming \$15,000
	Borrowing
	Grants
Useful Life: 15+ years	Equipment Reserves

JUSTIFICATION:

The Cat Tail Loop trail is below Comer Street and winds along the creeks edge. The trail is well used as it acts as an opportunity for people to stroll along the creeks edge and phase II of the storm water lagoons. One problem with the trail is that it goes through a small marsh area. In 2011 the Williams Lake Field Naturalists contacted City staff and suggested that an elevated board walk should be constructed through the marsh area as it would provide improved access and opportunities for people and class room groups. The Field Naturalists have offered to assist with this project and provide in-kind funding. The City would purchase the material and look after all required permits and the Naturalists would through volunteers construct the board walk. City staff would be involved with respect to managing the project and ensuring that all safety aspects are in place.

CAPITAL PROJECT REQUEST

DEPARTMENT: Community Services

DATE PREPARED: January 20, 2012

PROJECT: Way-finding and Parks Signs Standards Plan

ORIGINATING DEPT: Community Services

PROJECT COST: \$10,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Useful Life: 10+ years

General Fund

Borrowing

Grants

Reserves

Gaming \$10,000

JUSTIFICATION:

The recently adopted Parks, Trails and Outdoor Recreation Master Plan (PTORMP) has identified the development of a trail network in Williams Lake as the highest priority for the community.

As the integrated trail network develops over time it will be essential to have a comprehensive and consistent way-finding and signage plan that ensures consistent and clear communication to trail users (Locals and tourists), and ensure a positive experience for trail users.

Not only will this Way-Finding and Parks signs standard plan ensure users are properly directed, it will provide guidelines and a plan for other essential elements such as permitted trail uses, rules and interpretive signage. project supports the BEAS recommendations associated with Mountain Biking.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Irrigation Upgrades (Highway 97 Boulevard)

ORIGINATING DEPT: Parks

PROJECT COST: \$ 50,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$ 50,000
	Borrowing
	Grants
Useful Life: 20+ years	Equipment Reserves

JUSTIFICATION:

The boulevard on Highway 97 was constructed approximately 30 year ago. The boulevard is completely landscaped and has irrigation from the north end at Carson Drive to the south end Mohawk gas station. The irrigation system over the years has seen several improvements; however the section from Carson Drive to Mayfield Ave. is beyond repair and requires replacement.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Garbage Receptacles (Downtown Core)

ORIGINATING DEPT: Parks

PROJECT COST: \$15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

General Fund \$ 15,000

Borrowing

Grants

Equipment Reserves

Useful Life: 20+ years

JUSTIFICATION:

In 2011 9 in ground garbage receptacles were installed in the Downtown core, these receptacles hold up to 4 yards of refuse as opposed to the older traditional style that only can hold the equivalent of a house hold garbage bag. The installation of these garbage receptacles have demonstrated that less staff time is required in emptying them. The 4 yard bag only needs to be changed once per month as the old style in some case needs to be changed daily depending on the area. These savings in labor can be better used in other areas in the parks division.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Rehabilitate the deep well water pump, piping and associated wiring at the airport

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Water Fund **\$25,000**

Borrowing

Grants

Reserves

Useful Life: 20+ years

JUSTIFICATION:

The Deep well located at the City's airport has been in service for more than 25 years without any maintenance having been done during that time. The pump was pulled in 2010 and it was determined at that time that the pump, associated piping and wiring needs to be replaced to ensure the continued supply of potable water to the airport terminal and tenants.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Manganese removal Pilot Program

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Useful Life: 20+ years

Water Fund \$25,000

Borrowing

Grants

Reserves

JUSTIFICATION:

This request will allow for a pilot project to determine the cost and associated equipment that will be required to remove manganese from the water supply. The Canadian Drinking Water Guidelines currently have manganese on its list of aesthetic objectives. This means that the water purveyors do not have to remove manganese from the water they provide to their customers. Purveyors must monitor the mineral to ensure that it does not exceed acceptable standards. However, aesthetic objectives usually become maximum allowable concentrations (MAC) over time.

A pilot project will run for several weeks at one of the City's deep wells. Following the project a report will be provided that will identify what type of equipment will be required to remove manganese from the City's raw water, associated costs for long term operation and cost associated with equipment installation.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Water System Modeling

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$150,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	Water Fund \$150,000
	Borrowing
	Grants
	Reserves

Useful Life: 10+ years

JUSTIFICATION:

The City water system is very complex having 4 separate pressure zones, mutable booster stations, 9 reservoirs, 5 deep wells and many kilometers of water mains. The water system over the years has expanded into the Westside, south lakeside and industrial areas. In order for the City to continue to provide expanded services within its boundary, a water model of the entire water system is required. A water model will provide the City and its engineers with the necessary data on how to proceed with new subdivisions, new industrial and commercial growth. It will further provide City staff with critical data for upgrades and maintenance.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: Capital Works Design, New Production Well

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$150,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 10+ years	Reserves
	Water
	\$150,000

JUSTIFICATION:

The City currently has 5 deep production water wells that provide water for City use. 4 of the wells are located on Scout Island and one is located on North Lakeside below the old Bil Nor. The wells on Scout Island are older wells and the capacity of these wells are starting to decrease. This is particularly true of Well #3 where we have seen a 50% reduction in capacity. In order to ensure that the City has the necessary capacity to provide water to the City we need to begin planning for the construction of a new well. In the 2011 capital plan monies had been approved to move forward with the development of an RFP for design services to complete this new well development. This work is underway, but was not completed in 2011. We anticipate this work will be completed in the first half of 2012 at which time we will be prepared to move forward with tendering the RFP.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Variable Frequency Drive #4 Well

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$50,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Water Fund \$50,000

Borrowing

Grants

Reserves

Useful Life: 20+ years

JUSTIFICATION:

4 well(Scout Island) and pump motor are the City's largest. In order to be able to use # 4 well efficiently in lower demand months, a variable frequency drive is required. Large pump motors such as # 4 well require continual starting and stopping. In order for a pump motor to be cost effective and to achieve as much life from the motor as possible variable frequency drive are often used. The City will need to have this in place in order to maintain enough water for its users in peak and low demand periods.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: RFP #6 Well Development

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 10+ years	Reserves
	Water
	\$25,000

JUSTIFICATION:

Carry forward from 2011

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Replace 17 Fire Hydrant barrels with barrels that have a 100mm pumper port connection

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 40+ years	Water Fund \$25,000
	Borrowing
	Grants
	Reserves

JUSTIFICATION:

In the City's water system there are many hydrants that do not have a 100 mm pumper port to attach high volume fire hose. The hydrants that do have pumper ports are only 64 mm ports.

These new 100 mm pumper ports are necessary for the fire department and municipal services to provide adequate water for fire suppression and maintenance.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Wireless handheld water meter reading system

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Water Fund \$25,000

Borrowing

Grants

Reserves

Useful Life: 20+ years

JUSTIFICATION:

Currently the City reads water meters manually, this requires an employee to physically go directly to the water meter inside the building and write the number of the meter in a book. This information is then given to the finance department and staffs repeat the process again by manually entering the information into the City's billing soft ware. This process is extremely time consuming for both the finance and water departments.

A hand held meter reading device will virtually eliminate much of the manual labor that is currently being done. Staff simply drive or walk by the water meter and upload the data. The devise is then downloaded into finance with all the billing information, saving the City time and money.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: Woodland Dr. Sewer/Water Construction

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$3,500,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:	
	General Fund	
Useful Life: 10+ years	Borrowing	\$3,500,000
	Grants	
	Reserves	

JUSTIFICATION:

The City has retained the services of an engineering consultant to complete preliminary design services for providing sewer/water to residents of Woodland Dr. The total estimated Class B cost estimate was \$3,500,000 for these services. Council made application to the Gas Tax Strategic Priorities Fund for 75% (\$2,625,000) funding of this project, the application was not approved.

Woodland Dr. residents have been experiencing problems with water supply (each home has its own well) and sewer disposal (each home has its own on-site disposal system). Due to these issues residents of Woodland Dr. have collectively requested Council to install a water/sewer system.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: March 27, 2010

PROJECT: Relining Vitreous Clay Sanitary Sewer Mains

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$300,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	Sewer Fund \$300,000
	Borrowing
	Grants
	Reserves
Useful Life: 100+ years	

JUSTIFICATION:

The sanitary sewer collection system in the downtown core was installed in the mid fifties and is made up of Vitreous Clay pipe. This material has a life span of 50 to 75 years depending on the quality of the installation. As this material is now nearing its life expectancy the City needs to continue with its relining program. The City starting relining these pipes in 2006 there is approximately 7500 meters of pipe that the City has and approximately 3000 meters of pipe has already been relined. It is important that the City continue with this relining program to ensure that these pipes will be able to service the City for an additional 50 + years.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Installation of Standby Generator at the City's Sewage Treatment Plant

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$150,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 30+ years	Sewer Fund \$150,000
	Borrowing
	Grants
	Reserves

JUSTIFICATION:

The City relies on BC Hydro to supply electricity for its water and waste water facilities. During the summer months which are considered to be peak demand periods the City cannot afford to be without power for extended periods of time for both water and waste water systems.

With natural disasters and climate change becoming more frequent, it is prudent the City takes steps to mitigate disruptions in power. Currently the City has standby generation at one of its sewage lift stations, this is a Provincial requirement for all new lift stations and it is highly recommended that existing facilities have standby generation as well. The City does own a portable generator; however it is only capable of providing power to one station at a time.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Power pole replacement at Frizzi Road Landfill Transfer Station

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$20,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Sewer Fund \$20,000

Borrowing

Grants

Reserves

Useful Life: 10 + years

JUSTIFICATION:

The power lines that supply electricity to the sewage treatment plant go through the CRD transfer station located at the old landfill site. The City owns the electrical line therefore the City is required to pay for all maintenance to the power line and power poles. The power poles are located on the floor of the old landfill site, this area receives DLC material and as a result the landfill floor increases in elevation. As the elevation increases these power poles have to be relocated so that the distance between the power line and the landfill floor does not conflict with machine's and traffic. If this were to happen there would be a chance for possible electrocution.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Rock Traps on the Sanitary Sewer System where collector pipes meet the pressure main in the river valley

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$100,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	Sewer Fund \$100,000
	Borrowing
	Grants
Useful Life: 40+ years	Reserves

JUSTIFICATION:

Heavy debris such as dirt and rock need to be captured and controlled in the sanitary sewer system before entering the pressure main in the river valley. If the debris is not captured in a rock trap the potential for a blockage in the sewer main is increased. If this were to happen the blockage would spill raw untreated sewage onto the ground and potentially into William Creek. Staff recommends that 3 rock traps be installed, one at Murray Drive, Westridge and Green Acres sewer mains.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: December 2011

PROJECT: Update Utilities Locating Equipment

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	Sewer Fund \$15,000
	Borrowing
	Grants
	Reserves

Useful Life: 10+ years

JUSTIFICATION:

Upgrades to the existing utilities equipment is requirement. This equipment is a requirement and is considered to be a safety item. The existing equipment is no longer reliable and needs to be replaced. Without this equipment work crews will be unable to locate underground utilities, this will create concerns around crew and public safety and cause untimely delays.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 24, 2012

PROJECT: Phase 2 – twinning force main Creek Valley

ORIGINATING DEPT: Water & Waste

PROJECT COST: \$360,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:

Useful Life: 40+ years

SOURCE OF FUNDS:

Sewer Fund \$360,000

Borrowing

Grants

Reserves

JUSTIFICATION:

Currently the City of Williams Lake collects all the Sanitary Sewage that is generated by its residential, commercial and the industrial sectors and is funneled into the Williams Lake Creek Valley through several collection systems where it connects to a larger pipe which then directs this flow towards the Sewage Treatment Plant.

The larger pipe that is located in the Williams Lake Creek Valley is approximately 7 kilometers in length and stretches from the Junction of Highway 20 and Mackenzie Avenue to the Sewage Treatment Plant. It crosses under the creek 11 times. Because this pipe is always in use, there is never an opportunity to have this cleaned and inspected.

It is for this reason the City needs to undertake the process of twinning this pipe. Having a blockage or a catastrophic failure in this pipe would mean untreated

sanitary sewage would be spilling out into the environment. This possible pipe failure can be eliminated if the pipe can be inspected and repairs are done before the pipe fails. The only method to inspect this pipe is to divert the flow into another pipe. Twinning the main is the logical answer.

Twinning of this pipe will have to be done over several years because of the scope of work as well as the cost of the entire project. Phase 2 will consist of starting the pipe twinning process under the creek crossings where required, and installation of bridges that will carry the pipe above the creek, where ever practical. These bridges will also serve as an upgraded road network to allow heavy equipment to access the Sewage Treatment Plant for maintenance purposes.

Consequences of not twinning the sewer main would be an eventual failure of the pipe causing an extremely unfortunate environmental disaster that would find the City of Williams Lake in a very compromising situation.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: RFID Reader for Recycling Truck

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund \$25,000
	Borrowing
	Grants
	Reserves

Useful Life: 10+ years

JUSTIFICATION:

Carry forward from 2011

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 20, 2012

PROJECT: Runway De-Icing Equipment

ORIGINATING DEPT: Transportation & Buildings (Airport)

PROJECT COST: \$170,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:

Useful Life: 20+ years

SOURCE OF FUNDS:

General Fund

Borrowing

ACAP Grants \$170,000

Reserves

JUSTIFICATION:

Currently the equipment being used for de – icing is a Wilmar urea spreader that can be used only for dry chemical application.

The combo unit is more precise when applying de-icing products, this new technology when applied will allow staff to de-ice in temperatures as low as -20c. Urea or the dry system is only effective to -5c. As this project is ACAP dependant staff have prepared and sent an application to Transport Canada through ACAP for 100% funding.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Runway Resurfacing Engineering Services

ORIGINATING DEPT: Transportation & Buildings (Airport)

PROJECT COST: \$25,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 15+ years	Airport Reserves \$25,000

JUSTIFICATION:

EBA Engineering has completed a runway condition assessment and the report concludes that the runway and apron should be resurfaced in 2012. Staff will need to complete an application to Transport Canada through ACAP, with the expectation that there will be 100 % funding for this project. As part of the criteria for ACAP funding the City must include Engineering and design as part of its application.

ACAP will reimburse the City for these Engineering costs once the project has been approved. Applications must be submitted by March 31st 2012, once received Transport Canada will reply within the year. Staff has reviewed the runway condition assessment with Transport Canada and they support the City moving with an ACAP application.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 20, 2012

PROJECT: Resistive Load Bank Tester

ORIGINATING DEPT: Transportation & Buildings (Airport)

PROJECT COST: \$6,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM: **SOURCE OF FUNDS:**

Useful Life: 20+ years

General Fund

Borrowing

Grants

Airport Reserves \$6,000

JUSTIFICATION:

A resistive load bank tester is required to complete testing of airfield electrical constant current regulators. This equipment will provide staff the necessary tools to complete these tests internally. Currently a contractor has to do this work at a cost of \$ 8,000. The purchase of this equipment will be a savings over the long term to the City.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 20, 2012

PROJECT: Pay Parking Controller Upgrade

ORIGINATING DEPT: Transportation & Buildings (Airport)

PROJECT COST: \$20,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 15+ years	Borrowing Grants Airport Reserves \$20,000

JUSTIFICATION:

The Williams Lake Airport provides paid parking for travelers using the facility. The current parking machine has several issues:

- 1 Periodic fault codes, causing lost revenue as it will not accept payment
- 2 It will issue ticket using any card with a magnetic strip, (Tim Horton's, etc.)
- 3 Downloading of transactions is very time consuming and money has been Lost when downloading
- 4 Customer billing is not current causing customer confusion and complaints
- 5 Unit is no longer serviceable, as company no longer exists.
- 6 Patrolling the parking lot to ensure payment compliance is not optional due to machine unreliability.

City Staff project parking revenue would increase approx. 40% with a new reliable parking machine.

CAPITAL PROJECT REQUEST

DEPARTMENT: Planning & Operations

DATE PREPARED: January 23, 2012

PROJECT: Fuel Bowser

ORIGINATING DEPT: Planning & Operations

PROJECT COST: \$140,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	General Fund
	Borrowing
	Grants
Useful Life: 10+ years	Reserves \$140,000

JUSTIFICATION:

Carry forward from 2011

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 16, 2012

PROJECT: Airside Electrical Engineering Services

ORIGINATING DEPT: Transportation & Buildings (Airport)

PROJECT COST: \$20,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
Useful Life: 20+ years	General Fund Borrowing Grants Airport Reserves \$20,000

JUSTIFICATION:

City staff has determined that there are potential problems and safety concerns that may developed over time with the airfield lighting system. As this system is quite old and there are no engineering plans, staff is recommending that the City contract an engineering firm to access the current condition of the entire airfield lighting system. City staff has been in contact with the City's ACAP Representative and understand that required upgrades to the electrical system and related engineering study costs will be eligible through ACAP. In order for the City to meet ACAP funding criteria, the City must first hire an engineer, and submit the application along with engineered design. This proposal will include application to Transport Canada through ACAP and required upgrades will be eligible for full funding. The City needs to submit an application to Transport Canada prior to March 31, 2013 and will receive a reply within 12 months. Once funding has been approved the project would proceed in 2014 and ACAP would provide funding once the project is complete.

CAPITAL PROJECT REQUEST

DEPARTMENT: Municipal Services

DATE PREPARED: January 20, 2012

PROJECT: Storm Water Improvements

ORIGINATING DEPT: Transportation and Buildings (Airport)

PROJECT COST: \$15,000

SCHEDULE: 2012

ESTIMATED USE OF REQUESTED ITEM:	SOURCE OF FUNDS:
	Water Fund
	Borrowing
	Grants
Useful Life: 20+ years	Airport Reserves \$15,000

JUSTIFICATION:

The Airport Hanger line continues to develop as the airport expands. The latest area of development is below grade of the nearest storm water catch basin, which results in standing water concerns. An additional storm water catch basin is required near the latest hanger development to reduce standing water and ensure no flooding occurs to tenants or access to the small plane parking area.

7.1 (i) Legislative Services

The Legislative Services budget is a sub-component of the General Government Services budget. The majority of the costs in the Legislative Service's budget are dedicated toward supporting the activities of the Mayor and Council.

ANNUAL BUDGET - LEGISLATIVE SERVICES

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2011 Actual	2012 Budget	Variance
EXPENDITURES:							
COUNCIL INDEMNITIES	122,549	135,173	135,200	135,200	127,648	135,200	0
ADVERTISING	35,119	34,580	35,000	35,000	37,228	35,000	0
MEMBERSHIPS	0	0	12,550	12,550	16,928	13,200	650
TRAVEL-MAYOR	8,818	10,021	10,600	10,600	6,416	12,800	2,200
TRAVEL-ZACHARIAS	3,973	2,101	6,000	5,560	2,909	6,070	510
TRAVEL-BARR/BONNELL	2,969	4,436	6,000	5,560	2,128	4,820	-740
TRAVEL-RATHOR	7,878	1,216	6,000	5,560	7,105	6,070	510
TRAVEL-MONTOYA/HUGHES	4,467	1,926	6,000	5,560	-312	6,070	510
TRAVEL-WALTERS	4,516	2,726	6,000	5,560	3,804	6,070	510
TRAVEL-BOURDON	4,153	3,547	6,000	5,560	3,626	6,070	510
INSURANCE-COUNCIL POLICY	500	500	500	500	500	500	0
COUNCIL CONTINGENCY	1,955	1,478	7,500	5,000	1,160	3,000	-2,000
OFFICIAL GIFTS	4,107	2,925	6,000	4,000	6,753	2,500	-1,500
LUNCHEON MEETINGS	7,225	6,077	6,500	6,500	8,732	6,500	0
COFFEE SUPPLIES	198	554	500	500	547	500	0
							0
LEGISLATIVE TOTAL EXPENSES	208,427	207,260	250,350	243,210	225,172	244,370	1,160

Note: 2011 Actuals are preliminary as at Jan 27, 2012

*1 - FCM, UBCM, NCLGA

COUNCIL INDEMNITY

	2009 Actual	2009 WITH CPI	2010 Actual	2010 WITH CPI	2011 Actual	2011 WITH CPI	2012 Budget
BUDGET	135,128	2.1%	135,200	0.1%	135,200	1.3%	135,200
MAYOR	44,052	44,780	43,688	44,825	43,688	45,408	
ZACHARIAS	15,367	15,621	15,240	15,637	15,240	15,840	
BARR/BONNELL	15,367	15,621	15,240	15,637	15,240	15,840	
RATHOR	15,367	15,621	15,240	15,637	15,240	15,840	
MONTOYA/HUGHES	15,367	15,621	15,240	15,637	15,240	15,840	
WALTERS	15,367	15,621	15,240	15,637	15,240	15,840	
BOURDON	15,367	15,621	15,240	15,637	15,240	15,840	
LEGISLATIVE TOTAL EXPENSES	136,254	138,506	135,128	138,645	135,128	140,447	135,200
VARIANCE		-2,252		-3,517		-5,319	-11,087

**CITY OF WILLIAMS LAKE
COUNCIL POLICY**

183

EFFECTIVE: DECEMBER 1, 2006
PREPARED BY: CHIEF ADMINISTRATIVE OFFICER
AUTHORIZED BY: COUNCIL
TITLE: **ANNUAL INDEMNITY FOR MAYOR AND COUNCILLORS**
PAGE: ONE HUNDRED & EIGHTY - THREE (183)

Pursuant to Resolution Number 444/06, October 17, 2006:

1. The Annual Indemnity to be paid to the Mayor and Councillors of the City of Williams Lake effective December 1, 2006, be as follows:
Mayor - \$43,000.
Councillor - \$15,000.
2. That a portion of the annual indemnity to be paid to the Mayor and Councillors be paid as an allowance for expenses incidental to the discharge of the duties of office, pursuant to the maximum as allowed in the Income Tax Act (Canada).
3. That unless otherwise stated by Resolution of Council, the Director of Financial Services of the City will pay the Mayor and Councillors an amount equal to one-twelfth (1/12) of the annual indemnity on the payroll closest to the first day of each and very month, commencing on the first Monday after the first day of December in each year following an election or from the time of swearing in of the Mayor and Councillors following an election, whichever is the latter.
4. That compensation levels for Council be updated annually based on changes in the BC Consumer Price Index as provided by the Director of Financial Services.
5. That upon request, Council members be provided with cell phones for City business.
6. That an indepth review of Council compensation be carried out at regular five (five) year intervals, with the first review commencing in December 2011.



2011 / 2012 COUNCIL TRAVEL BUDGET

NOTE: Hotel/Travel/Meals Incidentals are based on daily cost	2012 LGLA Feb 28 - Mar 1 Prince George 2 nights	2011 NCLGA Prince Rupert	2012 NCLGA May 1 - 4 100 Mile 4 nights	2011 FCM Halifax	2012 FCM May 31 - Jun 5 Saskatoon 5 nights	2011 UBCM Vancouver	2012 UBCM Sep 23 - 28 Victoria 5 nights
Accommodations	\$173.60	\$95.20	\$75.04	\$195.37	\$242.35	\$270.00	\$190.40
Travel	\$119.00	\$480.00	\$45.00	\$1,007.21	\$700.00	\$394.52	\$550.00
Registration	\$291.20	\$262.50	\$300.00	\$699.00	\$700.00	\$800.00	\$800.00
Meals/Incidents	\$67.20	\$67.20	\$67.20	\$67.20	\$67.20	\$67.20	\$67.20
Council Compensation	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00
NOTE: COSTS FOR EVENTS ARE BASED ON TOTALS	2012 LGLA Feb 28 - Mar 1 Prince George		2012 NCLGA May 1 - 4 100 Mile		2012 FCM May 31 - Jun 5 Saskatoon		2012 UBCM Sep 23 - 28 Victoria
Councillor Surinder Rathor	NOT CONFIRMED						
Accommodations	347.20		300.16		0.00		952.00
Travel	238.00		90.00		0.00		550.00
Registration	291.20		300.00		0.00		800.00
Meals/Incidents	134.40		268.80		0.00		600.00
Council Compensation	240.00		360.00		0.00		600.00
TOTAL	1,250.80		1,318.96		0.00		3,502.00
RATHOR GRAND TOTAL	6,071.76						

2011 / 2012 COUNCIL TRAVEL BUDGET

NOTE: Hotel/Travel/Meals Incidentals are based on daily cost	2012 LGLA Feb 28 - Mar 1 Prince George 2 nights	2011 NCLGA Prince Rupert	2012 NCLGA May 1 - 4 100 Mile 4 nights	2011 FCM Halifax	2012 FCM May 31 - Jun 5 Saskatoon 5 nights	2011 UBCM Vancouver	2012 UBCM Sep 23 - 28 Victoria 5 nights
Accommodations	\$173.60	\$95.20	\$75.04	\$195.37	\$242.35	\$270.00	\$190.40
Travel	\$119.00	\$480.00	\$45.00	\$1,007.21	\$700.00	\$394.52	\$550.00
Registration	\$291.20	\$262.50	\$300.00	\$699.00	\$700.00	\$800.00	\$800.00
Meals/Incidents	\$67.20	\$67.20	\$67.20	\$67.20	\$67.20	\$67.20	\$67.20
Council Compensation	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00

NOTE: COSTS FOR EVENTS ARE BASED ON TOTALS	2012 LGLA Feb 28 - Mar 1 Prince George	2012 NCLGA May 1 - 4 100 Mile	2012 FCM May 31 - Jun 5 Saskatoon	2012 UBCM Sep 23 - 28 Victoria
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Mayor Kerry Cook				
Accommodations	347.20	300.16	1,211.75	952.00
Travel	238.00	90.00	700.00	550.00
Registration	291.20	300.00	700.00	800.00
Meals/Incidents	134.40	268.80	403.20	600.00
Council Compensation	240.00	360.00	720.00	600.00
TOTAL	1,250.80	1,318.96	3,734.95	3,502.00
MAYOR GRAND TOTAL	9,806.71			

For All Asset, Liability, Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2011
 To 31/12/2011

GL Account	Description	Prd	Date	Ref #	Vendor	Invoice #	PO #	Batch #	Amount	Closing Balance	
21110-201 - Council Indemnities											
						Opening Balance:	0.00	Period Trans.: Period Budget:	127,647.71 135,200.00	Closing Balance: Period Variance:	127,647.71 7,552.29
	PA-COUNCIL INDEMNITIES	01	07/01/2011	01				0156951	11,260.66	11,260.66	
	PA-COUNCIL INDEMNITIES	02	04/02/2011	03				0157222	11,260.66	22,521.32	
	PA-COUNCIL INDEMNITIES	03	04/03/2011	05				0157483	11,260.66	33,781.98	
	PA-COUNCIL INDEMNITIES	04	01/04/2011	07				0157748	11,260.66	45,042.64	
	PA-COUNCIL INDEMNITIES	04	29/04/2011	09				0158036	11,260.66	56,303.30	
	PA-COUNCIL INDEMNITIES	05	27/05/2011	11				0158318	9,990.66	66,293.96	
	BEEOTCHEESE	06	28/06/2011	AP-INV	B1645 - BMO BANK OF	COOK-JUN/11		0158615	32.70	66,326.66	
	CARIBOU SKI	06	28/06/2011	AP-INV	B1645 - BMO BANK OF	COOK-JUN/11		0158615	30.51	66,357.17	
	SAFEWAY	06	28/06/2011	AP-INV	B1645 - BMO BANK OF	COOK-JUN/11		0158615	16.33	66,373.50	
	PA-COUNCIL INDEMNITIES	07	08/07/2011	14				0158903	9,990.66	76,364.16	
	K COOK - REIMBURSEMENT L	07	21/07/2011	CS-PAY				0158959	33.59	76,330.57	
	JOEY'S GRILL- LUNCH W/ F	07	29/07/2011	AP-INV	B1645 - BMO BANK OF	COOK-JUL/11		0159046	35.23	76,365.80	
	SUSHI & STEAK - LUNCH W/	07	29/07/2011	AP-INV	B1645 - BMO BANK OF	COOK-JUL/11		0159046	32.53	76,398.33	
	PA-COUNCIL INDEMNITIES	08	05/08/2011	16				0159160	9,990.66	86,388.99	
	PA-COUNCIL INDEMNITIES	09	02/09/2011	18				0159413	9,990.66	96,379.65	
	SIGNAL POINT-LUNCH STFF	09	28/09/2011	AP-INV	B1645 - BMO BANK OF	COOK-SEPT/11		0159678	26.08	96,405.73	
	PA-COUNCIL INDEMNITIES	09	30/09/2011	20				0159811	9,990.66	106,396.39	
	PA-COUNCIL INDEMNITIES	10	28/10/2011	22				0160179	9,990.66	116,387.05	
	PA-COUNCIL INDEMNITIES	12	09/12/2011	25				0160770	11,260.66	127,647.71	
21110-256 - Advertising											
						Opening Balance:	0.00	Period Trans.: Period Budget:	37,227.07 35,000.00	Closing Balance: Period Variance:	37,227.07 -2,227.07
	OPEN PO FOR 2011	02	09/02/2011	AP-INV	C0065 - CKWL RADIO	104568-1	014428	0157216	158.73	158.73	
	OPEN PO FOR 2011	02	09/02/2011	AP-INV	C0410 - CFFM RADIO	104566-1	014427	0157216	158.73	317.46	
	ADVISOR CITY PG-JAN 12&2	02	10/02/2011	AP-INV	T0050 - TRIBUNE	31148159	014460	0157224	1,221.00	1,538.46	
	OPEN PO FOR 2011 (ADS)	02	10/02/2011	AP-INV	T0050 - TRIBUNE	31149517	014460	0157224	1,245.01	2,783.47	
	TRIBUNE CITY PAGE AD FEB	03	09/03/2011	AP-INV	T0050 - TRIBUNE	31177003	014460	0157485	1,245.01	4,028.48	
	ADVISOR CITY PAGE FEB 9&	03	10/03/2011	AP-INV	T0050 - TRIBUNE	31175327	014460	0157488	1,221.00	5,249.48	
	1/2 PG AD SPRING 2011 ED	03	23/03/2011	AP-INV	W0185 - WILLIAMS LA	20113821		0157613	325.60	5,575.08	
	ADVISOR AD C/P MAR 9/23	04	13/04/2011	AP-INV	T0050 - TRIBUNE	31203160	014460	0157818	1,221.00	6,796.08	
	CITY PG-MAR 3/17/31	04	13/04/2011	AP-INV	T0050 - TRIBUNE	31204719	014460	0157818	1,867.51	8,663.59	
	FORESTRY AD-MAR31	04	13/04/2011	AP-INV	T0050 - TRIBUNE	31204719	014460	0157818	243.18	8,906.77	
	BUDGET MTG AD-APR8/12	05	11/05/2011	AP-INV	T0050 - TRIBUNE	31235084	014460	0158091	186.75	9,093.52	
	ADVISOR CITY PG-APR6/11	05	11/05/2011	AP-INV	T0050 - TRIBUNE	31233325	014460	0158091	610.50	9,704.02	
	ADVISOR CITY PG-APR20/11	05	11/05/2011	AP-INV	T0050 - TRIBUNE	31233325	014460	0158091	610.50	10,314.52	
	CITY PAGE ADS-APR14/28	05	11/05/2011	AP-INV	T0050 - TRIBUNE	31235084	014460	0158091	1,245.01	11,559.53	
	SEC.SUITE AD BL2134 APR2	05	11/05/2011	AP-INV	T0050 - TRIBUNE	31235084	014460	0158091	231.22	11,790.75	
	BYLAW 2140 MAY 31	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	53.36	11,844.11	
	BYLAW 2140 MAY 26	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	106.72	11,950.83	
	CITY PAGE ADS MAY 4/18	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31266431	014460	0158453	1,221.00	13,171.83	

For All Asset, Liability, Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2011
 To 31/12/2011

GL Account	Description	Prd	Date	Ref #	Vendor	Invoice #	PO #	Batch #	Amount	Closing Balance
	BYLAW 2134 MAY 3	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	115.61	13,287.44
	BYLAW 2140 MAY 10	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	106.72	13,394.16
	CITY PAGE MAY 12	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	622.50	14,016.66
	BYLAW 2132 MAY 12	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	151.18	14,167.84
	BYLAW 2140 MAY 13	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	53.36	14,221.20
	BYLAW 2132 MAY 17	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	75.59	14,296.79
	CITY PAGE MAY 26	06	15/06/2011	AP-INV	T0050 - TRIBUNE	31268049	014460	0158453	622.50	14,919.29
	1/10 PAGE AD IN RCL MILI	06	23/06/2011	AP-INV	R0021 - ROYAL CANAD	JUNE 22/2011		0158557	286.17	15,205.46
	1/2 PG SUMMER AD	07	14/07/2011	AP-INV	W0185 - WILLIAMS LA	20113914		0158898	325.60	15,531.06
	ADVISOR -CITY PG JUN1/11	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31296599	014460	0159028	610.50	16,141.56
	ADVISOR CITY PG JUN15/11	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31296599	014460	0159028	610.50	16,752.06
	ADVISOR CITY PG JUN29/11	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31296599	014460	0159028	610.50	17,362.56
	TRIBUNE-ANNUAL REPORT	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31298387	014460	0159028	62.25	17,424.81
	TRIBUNE-CITY PG JUN9/11	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31298387	014460	0159028	622.50	18,047.31
	TRIBUNE-CITY PG JUN23/11	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31298387	014460	0159028	622.50	18,669.81
	TRIBUNE-BYLAW 2135	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31298387	014460	0159028	222.32	18,892.13
	TRIBUNE-BYLAW 2138	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31298387	014460	0159028	204.54	19,096.67
	TRIBUNE-ANNUAL REPORT	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31298387	014460	0159028	31.13	19,127.80
	TRIBUNE-CASUAL CTRY	07	27/07/2011	AP-INV	T0050 - TRIBUNE	31298387	014460	0159028	434.47	19,562.27
	ADVISOR ADS - JULY/11	08	18/08/2011	AP-INV	T0050 - TRIBUNE	31325546	014460	0159224	1,221.00	20,783.27
	TRIBUNE CITY PG ADS JULY	08	18/08/2011	AP-INV	T0050 - TRIBUNE	31327030	014460	0159224	1,245.01	22,028.28
	MACINNIS CR CHGS TO AUG	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	MACINNIS-AUG/11		0159269	76.31	22,104.59
	ADVISOR ADS AUG 2011	09	14/09/2011	AP-INV	T0050 - TRIBUNE	31354897		0159473	1,221.00	23,325.59
	TRIBUNE ADS AUG 2011	09	14/09/2011	AP-INV	T0050 - TRIBUNE	31356457		0159473	1,245.02	24,570.61
	ADVISOR CITY PG-SEPT9&21	10	12/10/2011	AP-INV	T0050 - TRIBUNE	31383864		0159879	1,221.00	25,791.61
	TRIB B/L 2133	10	12/10/2011	AP-INV	T0050 - TRIBUNE	31385446		0159879	124.50	25,916.11
	ADVISOR-GRANTS FOR ASSIS	10	12/10/2011	AP-INV	T0050 - TRIBUNE	31385446		0159879	124.50	26,040.61
	TRIB CITY PG SEPT 1,15,2	10	12/10/2011	AP-INV	T0050 - TRIBUNE	31385446		0159879	1,867.51	27,908.12
	TRIB GRANTS FOR ASSIST	10	12/10/2011	AP-INV	T0050 - TRIBUNE	31385446		0159879	124.50	28,032.62
	TRIB NOTICE OF TAX SALE	10	12/10/2011	AP-INV	T0050 - TRIBUNE	31385446		0159879	227.03	28,259.65
	ADVISOR CITY PG-OCT5/19	11	17/11/2011	AP-INV	T0050 - TRIBUNE	31416468	014460	0160304	1,221.00	29,480.65
	TRIBUNE CITY PG-OCT13/27	11	17/11/2011	AP-INV	T0050 - TRIBUNE	31418035	014460	0160304	1,245.01	30,725.66
	TRIBUNE TAX EXEMPT-OCT18	11	17/11/2011	AP-INV	T0050 - TRIBUNE	31418035	014460	0160304	284.90	31,010.56
	OPEN PO FOR 2011	11	17/11/2011	AP-INV	C0065 - CKWL RADIO	119433-1	015048	0160297	249.29	31,259.85
	ALARM REGISTRATION OCT 1	11	17/11/2011	AP-INV	C0065 - CKWL RADIO	120729-1	015048	0160297	249.29	31,509.14
	OPEN PO FOR 2011	11	17/11/2011	AP-INV	C0410 - CFFM RADIO	119432-1	015047	0160297	249.29	31,758.43
	ALARM REGISTRATION OCT/1	11	17/11/2011	AP-INV	C0410 - CFFM RADIO	120728-1	015047	0160297	249.29	32,007.72
	FALL 2011 NEWSLETTER AD	11	24/11/2011	AP-INV	W0185 - WILLIAMS LA	20113994		0160401	325.60	32,333.32
	REMB.DAY MSG-NOV/11	12	14/12/2011	AP-INV	C0410 - CFFM RADIO	122744-1	015047	0160714	158.73	32,492.05
	ADV CITY PG-NOV2/11	12	15/12/2011	AP-INV	T0050 - TRIBUNE	31447222	014460	0160723	610.50	33,102.55
	ADV CITY PG-NOV16/11	12	15/12/2011	AP-INV	T0050 - TRIBUNE	31447222	014460	0160723	610.50	33,713.05
	ADV CITY PG-NOV30/11	12	15/12/2011	AP-INV	T0050 - TRIBUNE	31447222	014460	0160723	610.50	34,323.55
	CITY PG-NOV10/11	12	15/12/2011	AP-INV	T0050 - TRIBUNE	31448933	014460	0160723	622.50	34,946.05
	CITY PG-NOV24/11	12	15/12/2011	AP-INV	T0050 - TRIBUNE	31448933	014460	0160723	622.50	35,568.55
	ADV CITY PG-DEC14/11	12	31/12/2011	AP-INV	T0050 - TRIBUNE	31476107		0161027	610.50	36,179.05
	ADV CITY PG-DEC28/11	12	31/12/2011	AP-INV	T0050 - TRIBUNE	31476107		0161027	610.50	36,789.55
	MAYOR/COUNCIL PHOTOS/SES	12	31/12/2011	AP-INV	A2068 - ABOUT FACE	111		0161236	437.52	37,227.07

For All Asset, Liability, Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2011
 To 31/12/2011

GL Account	Description	Prd	Date	Ref #	Vendor	Invoice #	PO #	Batch #	Amount	Closing Balance	
21110-260 - Legislative-Membership/Subscriptions											
						Opening Balance:	0.00	Period Trans.:	16,927.73	Closing Balance:	16,927.73
								Period Budget:	12,550.00	Period Variance:	-4,377.73
	2011 UBCM ANNUAL DUES -	02	02/02/2011	AP-INV	U0045 - UNION OF BC	D-3359		0157150	5,869.93	5,869.93	
	FCM MEMBERSHIP FEE	02	28/02/2011	151				0157401	1,863.25	7,733.18	
	ANNUAL MEMB DUES/2011	04	13/04/2011	AP-INV	N1920 - NORTH CENTR	4011		0157818	5,012.04	12,745.22	
	PER DIEM-S. RATHOR FCM H	06	16/06/2011	AP-INV	R0055 - RATHOR SURI	JUNE 15/2011		0158458	2,266.65	15,011.87	
	MMSRSHF FEE APR1/12-MAR3	10	13/10/2011	AP-INV	F0545 - FEDERATION	20310		0159892	1,915.86	16,927.73	
21110-271 - Travel-Mayor											
						Opening Balance:	0.00	Period Trans.:	6,415.92	Closing Balance:	6,415.92
								Period Budget:	10,600.00	Period Variance:	4,184.08
	K.COOK-CREDIT CARD CHARG	01	12/01/2011	CS-PAY				0156879	6.77-	6.77-	
	REG-2011 NRTHRN MAYORS R	02	15/02/2011	AP-INV	C0220 - CITY OF PRI	FEB 14/11		0157251	254.37	247.60	
	CCBAC TRAVEL HOTEL MAYOR	03	01/03/2011	CS-PAY				0157385	77.28-	170.32	
	REIMB FEB16 LGMA-COOK	03	01/03/2011	CS-PAY				0157385	196.00-	25.68-	
	PACIFIC COASTAL-LGLA LEA	03	02/03/2011	AP-INV	B1645 - BMO BANK OF	POWER-FEB/11		0157407	351.76	326.08	
	CIVIC INFO-LGLA REG FEE-	03	02/03/2011	AP-INV	B1645 - BMO BANK OF	POWER-FEB/11		0157407	527.73	853.81	
	B BARKER HOTEL-CCBAC MTG	03	02/03/2011	AP-INV	B1645 - BMO BANK OF	COOK-FEB/11		0157407	70.21	924.02	
	PA-TRAVEL-MAYOR	03	18/03/2011	06				0157612	145.80	1,069.82	
	LGMA CONF-FEB18/2011	03	23/03/2011	AP-INV	C1495 - COOK KERRY	MARCH 18/11		0157607	225.43	1,295.25	
	2011 NRTHR MAYOR/RD RNDT	03	23/03/2011	AP-INV	C1495 - COOK KERRY	MARCH 18/2011		0157607	211.80	1,507.05	
	DELTA VAN HOTEL-LGMA CON	03	30/03/2011	AP-INV	b1645 - BMO BANK OF	COOK-MAR/11		0157686	175.40	1,682.45	
	RICHMND TAXI-CAB	03	30/03/2011	AP-INV	b1645 - BMO BANK OF	COOK-MAR/11		0157686	11.17	1,693.62	
	RICHMND TAXI-CAB	03	30/03/2011	AP-INV	b1645 - BMO BANK OF	COOK-MAR/11		0157686	122.47	1,816.09	
	COFFEE	04	14/04/2011	AP-INV	P1480 - PETTY CASH-	APRIL 13/2011		0157820	15.00	1,831.09	
	CIVIC INFO-NCLGA K.COOK	05	03/05/2011	AP-INV	B1645 - BMO BANK OF	POWER-APR/11		0158001	250.00	2,081.09	
	NCLGA CONF-MAY 17/11	05	18/05/2011	AP-INV	C1495 - COOK KERRY	MAY 17/2011		0158167	747.54	2,828.63	
	NCLGA CONF HOTEL ACCOMMO	06	28/06/2011	AP-INV	B1645 - BMO BANK OF	COOK-JUN/11		0158615	440.32	3,268.95	
	MEETING W/MINSTER BELL I	08	17/08/2011	AP-INV	C1495 - COOK KERRY	AUG 8/11		0159214	120.00	3,388.95	
	COOK CR CHGS TO AUG 15/1	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	COOK-AUG/11		0159269	106.90	3,495.85	
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	737.68	4,233.53	
	CCBAC MINISTER MEETING -	08	30/08/2011	CS-PAY				0159313	117.67-	4,115.86	
	CENTRAL MTN-TRAVEL UBCM	09	28/09/2011	AP-INV	B1645 - BMO BANK OF	POWER-SEPT/11		0159678	340.10	4,455.96	
	UBCM TO SEPT 30/11	10	06/10/2011	AP-INV	C1495 - COOK KERRY	SEPT 30/2011		0159775	733.32	5,189.28	
	FAIRMONT-UBCM CONF 2011	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	1,226.64	6,415.92	
21110-272 - Travel-Zacharias											
						Opening Balance:	0.00	Period Trans.:	2,909.41	Closing Balance:	2,909.41
								Period Budget:	5,560.00	Period Variance:	2,650.59
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	610.50	610.50	
	CENTRAL MTN AIR-TRAVEL U	09	28/09/2011	AP-INV	B1645 - BMO BANK OF	POWER-SEPT/11		0159678	130.36	740.86	
	2011 UBCM TO SEPT 30	10	12/10/2011	AP-INV	Z1500 - ZACHARIAS S	SEPT 30/11		0159879	941.91	1,682.77	
	FAIRMONT-UBCM CONF 2011	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	1,226.64	2,909.41	
21110-273 - Travel-Barr											
						Opening Balance:	0.00	Period Trans.:	2,128.40	Closing Balance:	2,128.40
								Period Budget:	5,560.00	Period Variance:	3,431.60
	CIVIC INFO-NCLGA T.BARR	05	03/05/2011	AP-INV	B1645 - BMO BANK OF	POWER-APR/11		0158001	250.00	250.00	
	NCLGA CONF-PRINCE RUPERT	05	18/05/2011	AP-INV	B1540 - BARR TOM	MAY 17/2011		0158155	1,100.40	1,350.40	

For All Asset, Liability, Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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	NCLGA CONF-FUEL T.BARR	06	01/06/2011	AP-INV	B1540 - BARR TOM	MAY 27/2011		0158290	52.28	1,402.68	
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	595.24	1,997.92	
	CENTRAL MTN-TRAVEL UBCM	09	28/09/2011	AP-INV	B1645 - BMO BANK OF	POWER-SEPT/11		0159678	414.38	2,412.30	
	CENTRAL MTN-CREDIT FLIGH	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	283.90-	2,128.40	
21110-274 - Travel-Rathor								Period Trans.:	7,104.61	Closing Balance:	7,104.61
								Opening Balance:	0.00	Period Budget:	5,560.00
								Period Trans.:	699.00	Closing Balance:	699.00
	FCM EVENT REG-S.RATHOR C	05	03/05/2011	AP-INV	B1645 - BMO BANK OF	POWER-APR/11		0158001	699.00	699.00	
	ALLWAYS TRVL-ANN 2011 FC	05	03/05/2011	AP-INV	B1645 - BMO BANK OF	POWER-APR/11		0158001	1,052.60	1,751.60	
	CIVIC INFO-NCLGA S.RATHO	05	03/05/2011	AP-INV	B1645 - BMO BANK OF	POWER-APR/11		0158001	250.00	2,001.60	
	NCLGA CONF-PRINCE RUPERT	05	20/05/2011	AP-INV	R0055 - RATHOR SURI	MAY 17/2011		0158180	1,126.34	3,127.94	
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	595.24	3,723.18	
	RADISSON SASK-FCM CONF	09	28/09/2011	AP-INV	B1645 - BMO BANK OF	POWER-SEPT/11		0159678	219.84	3,943.02	
	UBCM TO OCT 1/2011	10	06/10/2011	AP-INV	R0055 - RATHOR SURI	OCT 1/2011		0159775	3,161.59	7,104.61	
	FAIRMONT-CREDIT UBCM	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	1,226.64-	5,877.97	
	FAIRMONT-UBCM CONF 2011	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	1,226.64	7,104.61	
21110-275 - Travel-Montoya								Period Trans.:	-312.50	Closing Balance:	-312.50
								Opening Balance:	0.00	Period Budget:	5,560.00
								Period Trans.:	312.50-	Closing Balance:	312.50-
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	312.50-	312.50-	
21110-276 - Travel-Walters								Period Trans.:	3,803.87	Closing Balance:	3,803.87
								Opening Balance:	0.00	Period Budget:	5,560.00
								Period Trans.:	737.68	Closing Balance:	737.68
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	737.68	737.68	
	L.WALTERS ADV UBCM CONF	09	13/09/2011	AP-INV	W1735 - WALTERS, LA	SEPT 8/11		0159464	720.00	1,457.68	
	CENTRAL MTN-TRAVEL UBCM	09	28/09/2011	AP-INV	B1645 - BMO BANK OF	POWER-SEPT/11		0159678	358.41	1,816.09	
	2011 UBCM TO SEPT30/11	10	13/10/2011	AP-INV	W1735 - WALTERS, LA	OCT 11/11		0159892	307.12	2,123.21	
	CCCTA GM OCT13-14/11	10	20/10/2011	AP-INV	W1735 - WALTERS, LA	OCT 18/2011		0159995	301.40	2,424.61	
	FAIRMONT-UBCM CONF 2011	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	1,226.64	3,651.25	
	PACIFIC COASTAL-CAO BC T	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	152.62	3,803.87	
21110-277 - Travel-Bourdon								Period Trans.:	3,625.58	Closing Balance:	3,625.58
								Opening Balance:	0.00	Period Budget:	5,560.00
								Period Trans.:	351.22	Closing Balance:	351.22
	DICK HARRIS MTG-JAN 26/1	02	09/02/2011	AP-INV	B0236 - BOURDON, GE	FEB 8/2011		0157216	351.22	351.22	
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	595.24	946.46	
	CENTRAL MTN-TRAVEL UBCM	09	28/09/2011	AP-INV	B1645 - BMO BANK OF	POWER-SEPT/11		0159678	414.38	1,360.84	
	UBCM TO SEPT 30/11	10	06/10/2011	AP-INV	B0236 - BOURDON, GE	SEPT 30/2011		0159775	2,264.74	3,625.58	
21110-288 - Insurance-Council Policy								Period Trans.:	500.00	Closing Balance:	500.00
								Opening Balance:	0.00	Period Budget:	500.00
								Period Trans.:	500.00	Closing Balance:	500.00
	ACCIDENT&SICKNESS	01	27/01/2011	AP-INV	B0285 - BARTON INSU	JAN 26/2011		0157031	500.00	500.00	
21110-330 - Council Contingency								Period Trans.:	1,159.60	Closing Balance:	1,159.60
								Opening Balance:	0.00	Period Budget:	5,000.00
								Period Trans.:	13.89	Closing Balance:	13.89
	SOLDIER MEMORIAL NAME PL	01	19/01/2011	AP-INV	P1480 - PETTY CASH-	JAN 19/2011		0156982	13.89	13.89	

For All Asset, Liability, Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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GL Account	Description	Prd	Date	Ref #	Vendor	Invoice #	PO #	Batch #	Amount	Closing Balance
	SYMPATHY CARD FOR ROBERT	02	03/02/2011	AP-INV	B1645 - BMO BANK OF	POWER-JAN/11		0157157	6.71	20.60
	FRUIT-GFT PUNKY LK 1ST N	03	16/03/2011	AP-INV	S1085 - SAVE-ON-FOO	3294	014454	0157527	22.86	43.46
	OPEN PO FOR 2011	04	07/04/2011	AP-INV	R1800 - RED TOMATO	21/MAR 31/11	014584	0157749	59.31	102.77
	NAME TAGS-JR COUNCILLORS	04	07/04/2011	AP-INV	P2290 - POWER, ELLE	APRIL 4/2011		0157752	100.43	203.20
	PIZZA-JR COUNCIL MAR7/11	04	13/04/2011	AP-INV	R1800 - RED TOMATO	MARCH 7/2011	014584	0157818	42.43	245.63
	WHITE BINDERS-JR.COUNCIL	04	13/04/2011	AP-INV	S0735 - STAPLES #17	1391568	014581	0157818	26.29	271.92
	SNACK-JUNIOR COUNCIL	05	11/05/2011	AP-INV	S1085 - SAVE-ON-FOO	0103	014665	0158091	35.57	307.49
	STAMPEDE ROYALTY PHOTOS-	07	12/07/2011	AP-INV	A2068 - ABOUT FACE	90		0158842	91.57	399.06
	STAMPEDE ROYALTY PHOTOS-	07	12/07/2011	AP-INV	A2068 - ABOUT FACE	91		0158842	91.57	490.63
	SCHICKWORKS-BANNER STAMP	08	03/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-JULY/11		0159072	97.68	588.31
	SAVE ON-CANDY STAMPEDE P	08	03/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-JULY/11		0159072	33.86	622.17
	SL STAMPEDE ASSOC-TICKET	08	03/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-JULY/11		0159072	204.00	826.17
	SL STAMPEDE ASSOC-RTRND	08	03/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-JULY/11		0159072	204.00	622.17
	LO'S FLOWERS-ANNA DELL M	08	03/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-JULY/11		0159072	50.87	673.04
	ART WALK 2011	08	10/08/2011	AP-INV	W1810 - WILLIAMS LA	5717-0000017		0159140	300.00	973.04
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	59.00	1,032.04
	NAME PLATE-MILITARY PHOT	09	29/09/2011	AP-INV	P2350 - PETTY CASH-	SEPT 28/2011		0159690	13.89	1,045.93
	GIFT BAG-MAYOR GIFT	09	29/09/2011	AP-INV	P2350 - PETTY CASH-	SEPT 28/2011		0159690	1.02	1,046.95
	EXCELSIOR JEW-PLAQUE P.S	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	37.65	1,084.60
	WREATH RENTAL	12	20/12/2011	AP-INV	R0020 - ROYAL CANAD	1108		0160794	75.00	1,159.60

21110-331 - Official Gifts

Opening Balance: 0.00 Period Trans.: 6,752.67 Closing Balance: 6,752.67
 Period Budget: 4,000.00 Period Variance: -2,752.67

	HUGO STAHL MEM AWARD-SPO	01	26/01/2011	AP-INV	W0185 - WILLIAMS LA	20113761		0157025	712.25	712.25
	MEMORIAL PLATE	02	17/02/2011	AP-INV	E0075 - ENGRAVING	8348		0157291	13.89	726.14
	GAZEBO-FLOWERS J.FRASER	03	02/03/2011	AP-INV	B1645 - BMO BANK OF	POWER-FEB/11		0157407	59.01	785.15
	SCHICKWORKS-NCLGA AUCTION	03	30/03/2011	AP-INV	B1645 - BMO BANK OF	POWER-MAR/11		0157686	72.65	857.80
	SCHICKWORKS-GIFTS	03	30/03/2011	AP-INV	B1645 - BMO BANK OF	CARRTHRS-MAR/11		0157686	581.19	1,438.99
	EXCELSIOR-GIFT N.HEBERT	05	30/05/2011	AP-INV	B1645 - BMO BANK OF	POWER-MAY/11		0158267	92.89	1,531.88
	ZELLERS-CARD/GIFT BAG-N.	05	30/05/2011	AP-INV	B1645 - BMO BANK OF	POWER-MAY/11		0158267	13.30	1,545.18
	MAYOR GIFTS-STEVEN POUNT	06	01/06/2011	AP-INV	S1600 - SCHICKWORKS	22504		0158302	145.30	1,690.48
	LADIES PULSAR WATCHES	06	27/06/2011	AP-INV	E0080 - EXCELSIOR J	114055		0158597	254.68	1,945.16
	FOOD WELCOMING DINNER-NE	07	12/07/2011	AP-INV	D0036 - DICKSON, DA	JULY 4/2011		0158842	216.95	2,162.11
	COURIER CHGS TO JULY 6/2	07	26/07/2011	AP-INV	D0690 - DHL EXPRESS	Z28757 002		0159009	11.46	2,173.57
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	30.51	2,204.08
	CITY LAPEL PINS 1-1/4	08	31/08/2011	AP-INV	I0575 - INTERNATION	14120	014761	0159328	2,034.79	4,238.87
	ARTWALK 2011	09	29/09/2011	AP-INV	P2350 - PETTY CASH-	SEPT 28/2011		0159690	4.07	4,242.94
	GIFT BAG/WRAPPING	09	29/09/2011	AP-INV	P2350 - PETTY CASH-	SEPT 28/2011		0159690	4.07	4,247.01
	SCHICKWORKS-TOTE BAGS/PE	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	1,735.34	5,982.35
	CHRISTMAS CARDS 8806	12	15/12/2011	AP-INV	P0060 - PROGRESSIVE	36942		0160723	460.42	6,442.77
	EXCELSIOR-FAREWELL GIFT	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	POWER-DEC/2011		0160903	113.96	6,556.73
	TIM HORTON-GIFT CARD	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	POWER-DEC/2011		0160903	181.70	6,738.43
	GIFT BAGS	12	31/12/2011	AP-INV	P2350 - PETTY CASH-	DEC 31/2011-C/H		0161236	10.17	6,748.60
	GIFT BAGS	12	31/12/2011	AP-INV	P2350 - PETTY CASH-	DEC 31/2011-C/H		0161236	4.07	6,752.67

21110-332 - Luncheon and Business Meetings

Opening Balance: 0.00 Period Trans.: 8,732.21 Closing Balance: 8,732.21
 Period Budget: 6,500.00 Period Variance: -2,232.21

	Correct Posting move fr	07	31/07/2011	675				0159211	4,873.28	4,873.28
	COW MEETING JULY 12/11	08	23/08/2011	AP-INV	R1800 - RED TOMATO	JULY 12/11	014584	0159262	56.15	4,929.43

For All Asset, Liability, Revenue, Expense Accounts
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	COW MTG AUG 23/11	08	24/08/2011	AP-INV	L1205 - LOGGER'S LU	210561	014442	0159266	204.52	5,133.95
	COOK CR CHGS TO AUG 15/1	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	COOK-AUG/11		0159269	30.25	5,164.20
	APC MEETING	09	07/09/2011	AP-INV	P0140 - PANAGO PIZZ	SEPT 6/11	014447	0159397	35.61	5,199.81
	GHG PRESENTATION	09	07/09/2011	AP-INV	P0140 - PANAGO PIZZ	SEPT 7/11	014447	0159397	53.93	5,253.74
	TERIYAKI CHICK/POT/VEG/S	09	15/09/2011	AP-INV	L1205 - LOGGER'S LU	210566		0159480	170.42	5,424.16
	MICHAEL ABEL LUNCHEON	09	29/09/2011	AP-INV	P2350 - PETTY CASH-	SEPT 28/2011		0159690	9.50	5,433.66
	Luncheon Meetings move e	09	30/09/2011	885				0159941	378.46	5,812.12
	ACCESSIB MTG OCT 3/11	10	12/10/2011	AP-INV	P0190 - PORKY'S DEL	397597		0159879	61.56	5,873.68
	HERITAGE MTG-OCT12/11	10	13/10/2011	AP-INV	K0645 - KAREN'S PLA	640141	014546	0159892	156.87	6,030.55
	SAFETY COMM MTG-OCT12/11	10	13/10/2011	AP-INV	R1800 - RED TOMATO	OCT 12/2011		0159892	44.21	6,074.76
	JUNIOR COUNC-OCT13/11	10	19/10/2011	AP-INV	R1800 - RED TOMATO	OCT 13/11		0159984	17.75	6,092.51
	JUNIOR COUNC-SEPT8/11	10	19/10/2011	AP-INV	R1800 - RED TOMATO	SEPT 8/2011		0159984	17.75	6,110.26
	OCT 25 DINNER-COW MTG	10	27/10/2011	AP-INV	G0095 - GIORGIO'S C	2418/2011	014438	0160088	147.54	6,257.80
	OCT 26 DINNER-JOINT MTG	10	27/10/2011	AP-INV	G0095 - GIORGIO'S C	2418/2011	014438	0160088	236.06	6,493.86
	SAVEON-LUNCH MAYOR	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	8.12	6,501.98
	NOV7/11 LUNCH	11	08/11/2011	AP-INV	P0190 - PORKY'S DEL	4	015059	0160220	67.15	6,569.13
	OPEN PO FOR 2011	11	17/11/2011	AP-INV	P0140 - PANAGO PIZZ	NOV 8/11	015057	0160298	30.52	6,599.65
	OPEN PO FOR 2011	11	17/11/2011	AP-INV	R1800 - RED TOMATO	NOV 9/11	015060	0160298	44.21	6,643.86
	HERITAGE COMMITTEE MEETI	11	17/11/2011	AP-INV	P0190 - PORKY'S DEL	NOV 9/11-5	015059	0160298	68.89	6,712.75
	AIR QUALITY MTG-NOV 22/1	11	23/11/2011	AP-INV	P0190 - PORKY'S DEL	11/2011	015059	0160398	135.33	6,848.08
	NOV 14-LUNCH JUNIOR COUN	11	23/11/2011	AP-INV	R1800 - RED TOMATO	NOV 14/2011	015060	0160398	17.75	6,865.83
	NOV18-LUNCHES FIRE HALL	11	23/11/2011	AP-INV	T1300 - TRUE FOOD S	04		0160398	97.68	6,963.51
	POINT RESTRNT-KMP LUNCHE	11	29/11/2011	AP-INV	B1645 - BMO BANK OF	CARRUTH-NOV/11		0160485	35.85	6,999.36
	TIM HORTONS-BEAS TASK FO	11	29/11/2011	AP-INV	B1645 - BMO BANK OF	CARRUTH-NOV/11		0160485	65.71	7,065.07
	PIZZA NOV23/11-RAC MTG	12	01/12/2011	AP-INV	R1800 - RED TOMATO	NOV 23/2011	015060	0160510	48.79	7,113.86
	DINNER NOV29-COWC MTG	12	06/12/2011	AP-INV	L1205 - LOGGER'S LU	433677	014442	0160603	180.10	7,293.96
	LUNCH-DEC 6/11 APC MTG	12	07/12/2011	AP-INV	P0140 - PANAGO PIZZ	DEC 6/2011	015057	0160609	38.66	7,332.62
	CATERING APPYS DEC 6-INA	12	07/12/2011	AP-INV	T1300 - TRUE FOOD S	71		0160609	814.00	8,146.62
	MUFFINS-FIRE DEPT DEC 12	12	15/12/2011	AP-INV	N1965 - NEW WORLD C	DEC 12/2011		0160723	18.00	8,164.62
	SAFETY COMMITTEE	12	20/12/2011	AP-INV	R1800 - RED TOMATO	DEC 15/11		0160794	43.94	8,208.56
	MINGS PALACE-COUNCIL DIN	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	BOUCHARD-DEC/11		0160903	300.07	8,508.63
	GECKO TREE-L.DRAGOWSKA L	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	CARRUTH-DEC/11		0160903	28.74	8,537.37
	THE POINT-CRD CAO J.BELL	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	CARRUTH-DEC/11		0160903	36.29	8,573.66
	SAVE ON-MAYOR LUNCH W/S.	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	POWER-DEC/2011		0160903	8.12	8,581.78
	SAVE ON-CAKE VANESSA	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	POWER-DEC/2011		0160903	37.99	8,619.77
	SAFEWAY-MAYOR LUNCH W/S.	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	POWER-DEC/2011		0160903	15.80	8,635.57
	HERITAGE MTG-DEC14/2011	12	31/12/2011	AP-INV	P0190 - PORKY'S DEL	18/2011		0161009	66.14	8,701.71
	JUICE-JUNIOR COUNCIL	12	31/12/2011	AP-INV	P2350 - PETTY CASH-	DEC 31/2011-C/H		0161236	30.50	8,732.21

21110-334 - Legislative - Coffee Supplies

Opening Balance: 0.00 Period Trans.: 547.34 Closing Balance: 547.34
 Period Budget: 500.00 Period Variance: -47.34

	Correct Posting move fr	07	31/07/2011	675				0159211	400.31	400.31
	POWER CR CHGS TO AUG 15/	08	24/08/2011	AP-INV	B1645 - BMO BANK OF	POWER-AUG/11		0159269	23.64	423.95
	WALMART-COFFEE SUPP MTG	09	28/09/2011	AP-INV	B1645 - BMO BANK OF	POWER-SEPT/11		0159678	42.47	466.42
	SAVEON-BOARDRM SUPPLIES	10	31/10/2011	AP-INV	B1645 - BMO BANK OF	POWER-OCT/11		0160121	43.36	509.78
	SAVE ON-BR/RHB MTG ROOM	12	29/12/2011	AP-INV	B1645 - BMO BANK OF	POWER-DEC/2011		0160903	37.56	547.34

For All Asset, Liability, Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2011
 To 31/12/2011

GL Account	Description	Prd	Date	Ref #	Vendor	Invoice #	PO #	Batch #	Amount	Closing Balance	
21110-345 - Tournament Incentive Grants/Promotion											
						Opening Balance:	0.00	Period Trans.:	1,581.00	Closing Balance:	1,581.00
								Period Budget:	5,500.00	Period Variance:	3,919.00
	TOURNMNT INCENTIVE GRANT	04	26/04/2011	AP-INV	a2220 - ABORIGINAL	APRIL 11/2011		0157937	250.00	250.00	
	CONF INCENTIVE GRANT	06	01/06/2011	AP-INV	W2325 - WILLIAMS LA	MAY 31/2011		0158302	350.00	600.00	
	EVENT HOSTING GRANT	12	15/12/2011	AP-INV	W0645 - WILLIAMS LA	DEC 13/2011		0160727	240.00	840.00	
	EVENT HOSTING GRANT	12	15/12/2011	AP-INV	W0910 - WILLIAMS LA	DEC 13/2011		0160727	718.50	1,558.50	
	EVENT HOSTING GRANT	12	15/12/2011	AP-INV	W2190 - WILLIAMS LA	DEC 13/2011		0160727	22.50	1,581.00	
21110-346 - Canada Day Celebration											
						Opening Balance:	0.00	Period Trans.:	600.00	Closing Balance:	600.00
								Period Budget:	1,000.00	Period Variance:	400.00
	CANADA DAY CELEB.CAKE	08	17/08/2011	AP-INV	S1085 - SAVE-ON-FOO	987	014665	0159213	600.00	600.00	
21110-350 - Grants in Aid to Organizations											
						Opening Balance:	0.00	Period Trans.:	50,000.00	Closing Balance:	50,000.00
								Period Budget:	50,000.00	Period Variance:	0.00
	GRANT-IN-AID 2011	02	09/02/2011	AP-INV	G2230 - GROWERS COO	GIA-2011		0157216	5,825.00	5,825.00	
	2011 GRANT IN AID	03	10/03/2011	AP-INV	W1145 - WILLIAMS LA	MAR 8/2011		0157498	2,000.00	7,825.00	
	GRANT-IN-AID RES#63/11	04	15/04/2011	AP-INV	W1650 - WILLIAMS LA	2011GIA-APR 14		0157825	1,820.00	9,645.00	
	BALANCE GIA-2011	05	04/05/2011	AP-INV	W1650 - WILLIAMS LA	MAY 5/2011		0158029	780.00	10,425.00	
	ELECTRICAL CHGS FOR FARM	06	02/06/2011	489				0158472	575.00	11,000.00	
	CHGS FOR DRY GRAD JUNE	06	02/06/2011	491				0158472	5,850.00	16,850.00	
	2011 GIA	07	13/07/2011	AP-INV	S5090 - SPCA	GIA-2011		0158858	3,150.00	20,000.00	
	GIA-2011	07	22/07/2011	AP-INV	C0850 - CANADIAN ME	GIA-2011		0158979	5,000.00	25,000.00	
	GIA-2011	07	22/07/2011	AP-INV	C2655 - CARIBOO FES	GIA-2011		0158979	5,000.00	30,000.00	
	GIA-2011	07	22/07/2011	AP-INV	G0405 - GAVIN LAKE	GIA-2011		0158979	3,500.00	33,500.00	
	GIA-2011	07	22/07/2011	AP-INV	L2195 - LAKE CITY D	GIA-2011		0158979	2,000.00	35,500.00	
	GIA-2011	07	22/07/2011	AP-INV	S5235 - SPCA	GIA-2011		0158979	4,600.00	40,100.00	
	GIA-2011	07	22/07/2011	AP-INV	W1525 - WINTER LIGH	GIA-2011		0158979	2,900.00	43,000.00	
	GIA-2011 STREET PARTY	07	22/07/2011	AP-INV	W1810 - WILLIAMS LA	GIA-2011		0158979	5,000.00	48,000.00	
	GIA-2011	07	22/07/2011	AP-INV	W2190 - WILLIAMS LA	GIA-2011		0158979	2,000.00	50,000.00	
	GIA-2011	07	22/07/2011	AP-INV	W2360 - WL FARMERS	GIA-2011		0158979	575.00	50,575.00	
	REIMBURSE GIA FUNDS	12	31/12/2011	CS-PAY				0160906	575.00-	50,000.00	
21110-353 - CCTV Pilot Program											
						Opening Balance:	0.00	Period Trans.:	10,000.00	Closing Balance:	10,000.00
								Period Budget:	10,000.00	Period Variance:	0.00
	REIMB CAMERA INSTALL EXP	10	13/10/2011	AP-INV	W1810 - WILLIAMS LA	OCT 9/2011		0159892	10,000.00	10,000.00	
21110-355 - Business Improvement Area											
						Opening Balance:	0.00	Period Trans.:	79,650.00	Closing Balance:	79,650.00
								Period Budget:	79,050.00	Period Variance:	-600.00
	2011 BIA LEVY BL2063	07	22/07/2011	AP-INV	W1810 - WILLIAMS LA	JULY 21/2011		0158979	79,650.00	79,650.00	

7.1(ii) Grants to Community Organizations

In this year's budget submission, effort has been taken to isolate the Community support budget to activities which are largely Council initiatives and discretionary in nature.

**CITY OF WILLIAMS LAKE
ANNUAL BUDGET - GRANTS TO COMMUNITY ORGANIZATIONS**

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2011 Actual	2012 Budget	Variance
EXPENDITURES:							
REGIONAL COMMUNITY FORUM	2,115	0	0	0		0	0
MOUNTAIN PINE BEETLE	146,762	23,619	0	0		0	0
YOUTH FORUM		0	0	0		0	0
TOURNAMENT INCENTIVE GRANTS	0	431	500	5,500	1,581	3,000	-2,500 *1
CANADA DAY CELEBRATION	0	0	0	1,000	600	700	-300
TWINNING PROJECT WITH CHINA	14,615	66	0	0		0	0
BUILDING GOVERNANCE CAPACITY	38,638	0	0	0		0	0
GRANTS-IN-AID	49,320	46,600	50,000	50,000	50,000	20,000	-30,000
GRANT TO WLYSA	0	0	0	0		0	0
GRANT TO SPCA	100,000	100,000	0	0		0	0
CCTV PILOT PROGRAM	0	50,000	0	10,000	10,000	0	-10,000
BUSINESS IMPROVEMENT AREA	79,052	79,650	79,050	79,050	79,650	79,650	600
GRANTS TO COMMUNITY ORG TOTAL	430,502	300,366	129,550	145,550	141,831	103,350	-42,200 -41%

*1 Event Tourism Grants

Note: 2011 Actuals are preliminary as at Jan 27, 2012

GRANTS-IN-AID 2012

No.	Applicant	Application Summary	2012					Assessment Criteria
			Amount Requested	Amount Recommended	Amount Authorized	CRD Contribution	City of WL Contribution	Funding Guidelines
1	Canadian Mental Health Association	Assist with funding for International Day workshop on racism, violence and bullying.	1,500	1,500	1,500	1,050	450	Yes
2	Dry Grad Committee (Williams Lake)	Waiver of CMRC fees for dry grad celebrations	5,845	-	-	-	-	No
3	Cariboo Chilcotin Partners for Literacy Society	Equipment Purchase for Partner-Assisted Learning	1,408	1,408	1,408	422	986	Yes
4	Cariboo Chilcotin Child Dev. Centre Assoc.	Opening Doors Project - Planning facility redesign of current reception/waiting room, fa	5,000	-	-	-	-	No
5	Rotary Club of Williams Lake Daybreak	Construction of Gazebo at Cemetery	10,000	-	-	-	-	No
6	Williams Lake Blue Fin Swim Club	To host a Swim BC sanctioned swim meet.	3,000	-	-	-	-	No
7	Williams Lake Farmer's Market	To fund electrical costs	500	500	500	150	350	Yes
8	Williams Lake Curling Club	Replacement of flooring in Curling Lounge	10,000	10,000	10,000	3,000	7,000	Yes
9	Williams Lake Food Policy Council	Community Garden - Rejuvenate the land and soil on Carson Dr	3,550	3,550	3,550	1,065	2,485	Yes
10	Gavin Lake Forest Education Society	Upgrade Cabin	3,000	3,000	3,000	900	2,100	Yes
11	Williams Lake Salvation Army Family Services	Seed grant for Addictions Day Program	10,000	-	-	-	-	No
12	Williams Lake Soccer Association	Playground equipment	5,000	-	-	-	-	Yes
13	Williams Lake Soccer Association	Develop 4th soccer field	25,000	-	-	-	-	Yes
Total Grants-In-Aid			58,803	19,958	19,958	6,587	13,371	

GRANTS-IN-AID 2012

No.	Applicant	Comments
1	Canadian Mental Health Association	Anticipate requiring funding on an on-going basis as event is held annually
2	Dry Grad Committee (Williams Lake)	Deny request - No financial need
3	Cariboo Chilcotin Partners for Literacy Society	First time application
4	Cariboo Chilcotin Child Dev. Centre Assoc.	Deny request - Application does not qualify - planning for redesign at this stage
5	Rotary Club of Williams Lake Daybreak	This is not a non-profit society - Project approved for private sector funding
6	Williams Lake Blue Fin Swim Club	Deny request - No financial need
7	Williams Lake Farmer's Market	
8	Williams Lake Curling Club	
9	Williams Lake Food Policy Council	First time application
10	Gavin Lake Forest Education Society	
11	Williams Lake Salvation Army Family Services	Deny request - Does not meet criteria - Operational Wages
12	Williams Lake Soccer Association	Deny request - CRD providing \$50,000 funding for soccer fields
13	Williams Lake Soccer Association	Deny request - CRD providing \$50,000 funding for soccer fields
	Total Grants-In-Aid	

**CITY OF WILLIAMS LAKE
FEE FOR SERVICE CONTRACTS**

Organization	2011	2012	FUNDING
		Proposed	
Stampede Parade Committee	5,000	5,000	CRD
Williams Lake Stampede Association (Queens)	5,000	5,000	
Big Brothers Big Sisters of Williams Lake	15,000	15,000	
Cariboo Chilcotin Hospice Palliative Care Society	16,900	16,900	
Scout Island Nature Centre	12,500	25,000	50% CRD
Station House Gallery	4,500	4,500	
Williams Lake Harvest Fair	2,500	2,500	
Youth For Christ	5,000	5,000	
Williams Lake Stampede Association	25,000	25,000	
Museum	36,000	36,000	CRD
Williams Lake BIA - Winter Lights Celebration	*0	3,500	CRD
Williams Lake BIA - Street Party	*0	5,000	CRD
Williams Lake Indoor Rodeo Association	*0	2,000	CRD
Total	127,400	150,400	
*Transferred from Community Grant in Aid			
Other Service Agreements			
Cariboo Chilcotin Conservation Society (Water)	38,600	38,600	WATER
Cariboo Chilcotin Conservation Society (Solid Waste)	24,500	24,500	
Tourism Discovery Centre	148,100	155,000	
Community Policing Committee	15,000	15,000	
NOOPA (Boys & Girls Club)	15,000	15,000	CRD
Total	241,200	248,100	
Grand Total	368,600	398,500	

2012 STAFFING PLAN BY DEPARTMENT

Current Full-Time & Full-time Equivalents		2008	2009	2010	2011	2012	Difference
Administration							
CAO	Carruthers	1.00	1.00	1.00	1.00	1.00	-
Manager Council/Comm Relations	<i>eliminated</i>	1.00	1.00	-	-	-	(1.00)
Corporate Manager	Bouchard	1.00	1.00	1.00	1.00	1.00	-
Executive Assistant	Power	1.00	1.00	1.00	1.00	1.00	-
HR	Williston	1.00	1.00	1.00	1.00	1.00	-
Communications Coordinator	MacInnis	-	-	-	1.00	1.00	1.00
Corp Services	Matthews	1.00	1.00	1.00	1.00	1.00	-
Corp Services	Schill	1.00	1.00	1.00	1.00	1.00	-
		7.00	7.00	6.00	7.00	7.00	-
Finance							
Director of Finance	Higgins	1.00	1.00	1.00	1.00	1.00	-
Manager of Finance	Stewart	1.00	1.00	1.00	1.00	1.00	-
Financial Acct	Khyeralova	1.00	1.00	1.00	1.00	1.00	-
Senior Acct	Ronalds	1.00	1.00	1.00	1.00	1.00	-
AC (Accounts Payable)	Barrette	1.00	1.00	1.00	1.00	1.00	-
AC (Receptionist)	Wiggins	1.00	1.00	1.00	1.00	1.00	-
AC (Receptionist)	Freeman	-	-	-	1.00	1.00	1.00
Purchasing	Felker	1.00	1.00	1.00	1.00	1.00	-
IT Manager	Chung	1.00	1.00	1.00	1.00	1.00	-
		8.00	8.00	8.00	9.00	9.00	1.00
Public Works							
Admin							
Director of Municipal Services	Goldfuss	1.00	1.00	1.00	1.00	1.00	-
Dep Director of Municipal Serv	<i>eliminated</i>	1.00	1.00	0.25	-	-	(1.00)
Manager of Transport & Building	Ryan	-	-	0.75	1.00	1.00	1.00
Manager of Water & Waste	Engelbert	1.00	1.00	1.00	1.00	1.00	-
Electrician	Breck	1.00	1.00	1.00	1.00	1.00	-
Mechanical							
Mechanic	Curiston	1.00	1.00	1.00	1.00	1.00	-
Mechanic	Robertson	1.00	1.00	1.00	1.00	1.00	-
Mechanic	<i>eliminated</i>	1.00	1.00	-	-	-	(1.00)
Mechanic	Skarra	1.00	1.00	1.00	1.00	1.00	-
Streets & Roads							
Equipment Operator	Sutherland	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator	Ball	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator	Barrette	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator	Casey	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator	Starlund	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator	Duitschaever	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator	Thamerus	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator	Sanford	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator	Rowatt	1.00	1.00	1.00	1.00	1.00	-
Equipment Operator (PT)		1.25	1.25	1.50	1.50	1.50	0.25
Parks							
Parks Maintenance (PT)(5)		2.00	2.00	2.00	2.00	2.00	-
Parks Maintenance (Casual)(9)		3.50	2.50	3.00	3.25	3.25	(0.25)
Gardener (PT) (2)		1.25	1.25	1.25	1.25	1.25	-
Water & Waste							
Chief Water/Sewer Trt Plant	Bell	1.00	1.00	1.00	1.00	1.00	-
Utility Operator	Dube	1.00	1.00	1.00	1.00	1.00	-
Utility Operator	Eastman	1.00	1.00	1.00	1.00	1.00	-
Water/Sewer Foreman	Halfnights	1.00	1.00	1.00	1.00	1.00	-
Utility Operator	Landry	1.00	1.00	1.00	1.00	1.00	-
Utility Operator	Mahood	1.00	1.00	1.00	1.00	1.00	-
Utility Operator PT (2)	Olson/Stewart	-	-	1.25	1.25	1.25	1.25
Labourer (PT)		-	-	0.25	0.25	0.25	0.25
		-	-	-	-	-	-
		-	-	-	-	-	-
		31.00	30.00	31.25	31.50	31.50	0.50
Community Development & Planning							
GM Development & Planning	Goodall	1.00	1.00	1.00	1.00	1.00	-
GM Community Services	<i>eliminated</i>	1.00	1.00	-	-	-	(1.00)
Manager of Social Development	Burrill	1.00	1.00	1.00	1.00	1.00	-
Economic Development Officer	Madrigga	1.00	1.00	1.00	1.00	1.00	-
Ec Dev Coordinator	<i>eliminated</i>	0.50	1.00	1.00	-	-	(0.50)
Tourism Coordinator	<i>eliminated</i>	1.00	1.00	-	-	-	(1.00)
Planner	Dragowska	1.00	1.00	1.00	1.00	1.00	-
Contract Planner	Hutton	-	-	0.75	1.00	1.00	1.00
Engineering Technician	Bernardy	1.00	1.00	1.00	1.00	1.00	-
Building Inspector	<i>eliminated</i>	1.00	1.00	1.00	0.50	-	(1.00)
Bylaw Officer	Foote	1.00	1.00	1.00	1.00	1.00	-
Senior Bylaw Officer	Wood	-	0.50	1.00	1.00	1.00	1.00
Bylaw Officer	Dean	1.00	1.00	1.00	1.00	1.00	-
Dev Srv Plan Clerk	Walters	0.75	1.00	1.00	1.00	1.00	0.25
Dev Srv Coordinator	Evans	1.00	1.00	1.00	1.00	1.00	-
Engineering Student		-	-	-	0.50	0.50	0.50
Engineering Technician	NEW	-	-	-	-	1.00	1.00
		12.25	13.50	12.75	12.00	12.50	0.25
<i>Planning & Municipal</i>		43.25	43.50	44.00	43.50	44.00	0.75

Fire & Rescue								
Fire Chief	Isfeld	1.00	1.00	1.00	1.00	1.00	1.00	-
Fire Prevention Inspector	Webster	1.00	1.00	1.00	1.00	1.00	1.00	-
Fire Prevention/Training	Warnock	1.00	1.00	1.00	1.00	1.00	1.00	-
Admin Receptionist	Kowalski	-	-	-	1.00	1.00	1.00	1.00
		3.00	3.00	3.00	4.00	4.00	4.00	1.00
Airport								
Airport Admin Coordinator	DeLa Mare	1.00	1.00	1.00	1.00	1.00	1.00	-
Airport Operations Coordinator	Lussier	1.00	1.00	1.00	1.00	1.00	1.00	-
Airport Operator	Hamblin	1.00	1.00	1.00	1.00	1.00	1.00	-
Airport Operator	Philpot	0.25	0.25	0.25	0.50	0.50	0.50	0.25
Labourer	Hill	-	-	-	0.25	0.25	0.25	0.25
		3.25	3.25	3.25	3.75	3.75	3.75	0.50
RCMP								
Senior Data Entry Clerk	Grainger	1.00	1.00	1.00	1.00	1.00	1.00	-
Transcript Clerk	<i>eliminated</i>	1.00	1.00	-	-	-	-	(1.00)
Watch Clerk Spec	Beaman	1.00	1.00	1.00	1.00	1.00	1.00	-
Prime Support Clerk	<i>eliminated</i>	1.00	1.00	-	-	-	-	(1.00)
Watch Clerk	Bedford	-	-	1.00	1.00	1.00	1.00	1.00
Tele. Response	Gale	1.00	1.00	1.00	1.00	1.00	1.00	-
Front Counter	<i>eliminated</i>	1.00	1.00	-	-	-	-	(1.00)
Watch Clerk	Robbins	-	-	1.00	1.00	1.00	1.00	1.00
Watch Clerk	Wiebe	-	-	1.00	1.00	1.00	1.00	1.00
Watch Clerk	Fooks	-	-	1.00	1.00	1.00	1.00	1.00
Safer Comm. Coord	Dickson	1.00	1.00	1.00	1.00	1.00	1.00	-
Data Entry Clerk	<i>eliminated</i>	-	1.00	-	-	-	-	-
Victim Services	Hird	1.00	1.00	1.00	1.00	1.00	1.00	-
Victim Services	Howell	1.00	1.00	1.00	1.00	1.00	1.00	-
RCMP Operational Support	Pilszek	-	1.00	1.00	1.00	1.00	1.00	1.00
		9.00	11.00	11.00	11.00	11.00	11.00	2.00

Recreation Services								
Director of Recreation Services	Paynton	1.00	1.00	1.00	1.00	1.00	1.00	-
Manager Active Living	Radolla	1.00	1.00	1.00	1.00	1.00	1.00	-
Admin								
Recreation Admin Coordinator	Cail	1.00	1.00	1.00	1.00	1.00	1.00	-
Booking Clerk	Arrowsmith	1.00	1.00	1.00	1.00	1.00	1.00	-
Events & Marketing Coordinator	Barcellos	-	1.00	1.00	1.00	1.00	1.00	1.00
Gibraltar Room Host	<i>eliminated</i>	1.00	-	-	-	-	-	(1.00)
Cashier Clerk	Falk	1.00	1.00	1.00	1.00	1.00	1.00	-
Cashier Clerk	Fuller	1.00	1.00	1.00	1.00	1.00	1.00	-
3- Casual Cashiers (Full-Time Equivalents)		1.00	1.00	1.00	1.00	1.00	1.00	-
Recreation								
Rec Program Coordinator	Skarra	1.00	1.00	1.00	1.00	1.00	1.00	-
Rec Programmer	Cochrane	0.50	0.50	0.50	0.50	0.50	0.50	-
13- Program Instructors (Full Time Equivalent)		0.75	0.75	0.75	0.75	0.75	0.75	-
3- Casual Skate Patrols (Full Time Equivalent)		0.25	0.25	0.25	0.25	0.25	0.25	-
Facility Maintenance								
Facility Maintenance Coordinator	Breck	1.00	1.00	1.00	1.00	1.00	1.00	-
Facility Maintenance 3	Bortolussi	1.00	1.00	1.00	1.00	1.00	1.00	-
Facility Maintenance 2	Fehr	1.00	1.00	1.00	1.00	1.00	1.00	-
Facility Maintenance 4	Crosina	1.00	1.00	1.00	1.00	1.00	1.00	-
Facility Maintenance 3	Novakowski	1.00	1.00	1.00	1.00	1.00	1.00	-
Facility Maintenance 3	Latin	1.00	1.00	1.00	1.00	1.00	1.00	-
FM 2	Kelly	1.00	1.00	1.00	1.00	1.00	1.00	-
FM 1 Full-time	Betts						1.00	1.00
4- Casual Facility Maintenance 1 (Full Time Equiv)		3.00	3.00	3.00	3.00	3.00	2.00	(1.00)
Aquatics								
Aquatic Coordinator	Feeley	1.00	1.00	1.00	1.00	1.00	1.00	-
Aquatic Staff 2	Konopke	1.00	1.00	1.00	1.00	1.00	1.00	-
Aquatic Staff 2	Newberry	1.00	1.00	1.00	1.00	1.00	1.00	-
Aquatic Staff 3	Vincent	1.00	1.00	1.00	1.00	1.00	1.00	-
4- Casual AS2s (FTE)		1.00	1.00	1.00	1.00	1.00	1.00	-
6- Casual AS1s (Full-time Equivalents)		1.75	1.75	1.75	1.75	1.75	1.75	-
		27.25	27.25	27.25	27.25	27.25	27.25	-
		88.50	88.75	88.25	90.75	91.25	91.25	2.75

**City of Williams Lake
Staff Training & Development Budget**

PROPOSED	Proposed					Variance
	2010 Budget	2010 Actual	2011 Budget	2011 Actual	2012 Budget	
General Fund:						
Corporate Admin	\$22,200	\$33,396	\$41,140	\$28,822	\$39,830	(\$1,310)
Finance	16,000	9,746	16,000	15,198	15,810	(\$190)
Fire Career Staff	15,000	12,100	22,400	13,848	20,150	(\$2,250)
Fire Paid on Call Training	41,198	20,151	57,680	28,784	54,600	(\$3,080)
Planning/Engineering	16,080	6,909	16,240	17,203	12,220	(\$4,020)
Bylaw/Building Inspection	5,360	4,725	9,380	5,482	6,700	(\$2,680)
Ec Dev	5,000	7,755	6,500	514	6,500	\$0
Municipal Services	6,000	8,481	7,340	14,329	7,340	\$0
	126,838	103,263	176,680	124,180	163,150	(13,530)
Water Fund:						
Municipal Services	13,800	13,338	12,940	20,921	12,940	\$0
Sewer Fund:						
Municipal Services	13,800	11,328	11,300	21,332	11,300	\$0
Airport:	4,000	0	2,500	16,358	2,340	(\$160)
Subsidy from CRD:						
Leisure Services	10,630	7,435	9,630	4,835	9,910	\$280
Aquatic Services	8,500	5,379	8,500	9,157	8,500	\$0
Arena	4,750	4,729	4,200	5,316	4,200	\$0
TOTAL	\$182,318	\$145,472	\$225,750	\$202,099	\$212,340	(\$13,410) -6%

Note: 2011 Actuals as at Jan 27, 2012

**CITY OF WILLIAMS LAKE
ANNUAL BUDGET - SUMMARY OF REVENUES & EXPENDITURES**

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2012 Budget	Variance	
REVENUE							
Taxes-Property	9,576,075	10,015,541	10,516,320	10,329,700	0	-10,329,700	#DIV/0!
Taxes-Other	389,363	394,921	394,060	394,060	398,880	4,820	
Grants in lieu of Taxes	123,514	148,195	102,000	102,000	140,490	38,490	
Services to other Govt	1,865,494	2,827,669	2,674,670	2,674,670	2,403,460	-271,210	
General Sale of Services	52,467	45,229	44,000	44,000	48,500	4,500	
Recreation/Cultural Services	1,163,917	1,102,805	1,058,390	1,058,390	1,110,400	52,010	
Other Revenue-Own Sources	1,845,378	1,873,774	1,506,910	1,506,910	1,524,400	17,490	
Unconditional Transfers-Province	978,951	183,996	567,000	567,000	425,250	-141,750	
Victim Services/Hwys	915,757	53,220	73,220	73,220	73,500	280	
Grants/CWF	1,496,471	7,186,704	2,455,360	2,475,360	1,659,100	-816,260	
Conditional Transfers-CRD	25,000	46,062	46,060	46,060	77,000	30,940	
Total Municipal Revenue	18,432,387	23,878,116	19,437,990	19,271,370	7,860,980	-11,410,390	-145%
EXPENDITURES							
General Government Services:							
Legislative Services	208,427	207,260	250,350	243,210	244,370	1,160	
Corporate Administration	983,060	771,724	892,000	892,000	881,290	-10,710	
Grants to Community Organizations	430,502	300,366	129,550	145,550	103,350	-42,200	
Finance	1,043,298	1,169,594	1,171,850	1,171,850	1,144,900	-26,950	
	2,665,287	2,448,944	2,443,750	2,452,610	2,373,910	-78,700	-3%
Protective Services:							
Police	3,080,880	3,199,422	3,468,250	3,473,250	3,585,120	111,870	
Fire	1,123,310	1,369,452	1,546,420	1,491,260	1,424,372	-66,888	
	4,204,190	4,568,874	5,014,670	4,964,510	5,009,492	44,982	1%
Economic Development	613,929	754,926	274,240	299,240	288,240	-11,000	-4%
Development Services:							
Planning/Engineering	676,374	715,823	684,930	684,930	686,540	1,610	
Bylaw & Building Inspection	261,717	336,756	379,320	379,320	335,080	-44,240	
	938,091	1,052,579	1,064,250	1,064,250	1,021,620	-42,630	-4%
Municipal Services:							
Common Services	279,579	332,429	341,770	341,770	343,200	1,430	
Shared Services	111,253	157,741	142,190	142,190	116,330	-25,860	
Roads	1,830,755	1,518,965	1,792,300	1,792,300	1,775,980	-16,320	
Parks	574,222	626,811	692,360	672,360	677,910	5,550	
Landfill	1,345,298	1,307,769	1,487,900	1,487,900	1,459,500	-28,400	
Cemetery	89,204	83,088	101,700	95,900	93,170	-2,730	
	4,230,311	4,026,803	4,558,220	4,532,420	4,466,090	-66,330	-1%
Community Services:							
Recreation:							
Leisure Services	485,952	475,078	489,920	489,920	577,480	87,560	
Pool	1,773,762	1,782,808	1,838,280	1,838,280	1,885,020	46,740	
Arena	522,023	500,177	714,310	714,310	382,130	-332,180	
Cultural Services	352,530	374,013	357,590	362,090	402,790	40,700	
	3,134,267	3,132,076	3,400,100	3,404,600	3,247,420	-157,180	-5%
Total Municipal Expenditures	15,786,075	15,984,202	16,755,230	16,717,630	16,406,772	-310,858	-2%
OPERATING SURPLUS(DEFICIT)	2,646,312	7,893,915	2,682,760	2,553,741	-8,545,792	-11,099,532	
General Fund Capital							
Fiscal	335,470	497,614	661,410	661,410	688,280	26,870	4%
Debt Principal Payments	380,301	279,914	486,100	486,100	588,020	101,920	17%
Transfer to own Reserves	1,181,671	445,223	232,500	462,500	479,630	17,130	4%
	9,300,118	13,524,384	5,132,040	5,282,190	6,278,140	995,950	16%

**CITY OF WILLIAMS LAKE
ANNUAL BUDGET - SUMMARY OF REVENUES & EXPENDITURES**

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2012 Budget	Variance
Municipal Surplus(Deficit)	-6,653,806	-5,630,469	-2,449,280	-2,728,449	-14,823,932	-12,095,482
Transfers Required to Balance						
Transfer from own Reserves	1,893,806	1,909,239	2,087,560	2,170,450	2,219,680	49,230
Appropriation of Surplus	0	0	0	208,000	0	-208,000
Debt Proceeds	4,760,000	3,790,000	350,000	350,000	900,000	550,000
	6,653,806	5,699,239	2,437,560	2,728,450	3,119,680	391,230
Balance per Section 165(5),CC	0	68,770	-11,720	0	-11,704,252	-11,704,251

2012 Supplemental Budget Request

Department: Municipal Services

Division: Transportation & Buildings

DESCRIPTION:

Traffic Light and Electrical Box Wraps

JUSTIFICATION:

There is an opportunity for the City to wrap the traffic and electrical boxes throughout the City with a stick on material. City staffs vision of these wraps is to have high resolution photos taken of Cariboo scenes or art work completed by local artists. The art wraps would attract attention by engaging visitors and residents to understand the Cariboo lifestyle through various Cariboo themes. These wraps have also been known to reduce or eliminate graffiti in other communities.

CONSEQUENCE OF NOT FUNDING:

Large grey electrical boxes within the City would continue to be targets for graffiti. Graffiti takes away from the beauty of the City and is costly to remove.

SUPPLEMENTAL BUDGET DETAILS (Operating Costs Only)

Description of Cost	2012	Annualized (if recurring expense)
Traffic Light and electrical wraps	\$6,000	

If this supplemental request is the result of a proposed or completed capital project, please describe.	
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FUNDING SOURCE(S)

Funding Source	Amount
General Fund	\$6,000
Water / Sewer Fund	
Airport Fund	
Grant (describe)	

2012 Supplemental Budget Request

Department: Municipal Services

Division: Transportation & Buildings

DESCRIPTION:

Upgrading of the Williams Lake Works Yard Mechanical Shop. (Paint & Lighting)

JUSTIFICATION:

The focus is to provide a cleaner, brighter and safer work area in the Mechanical and Fabrication shop, through painting and or upgrading the existing lighting. The existing paint is very dirty and discolored, which absorbs much of the light. The lighting is not sufficient and no longer serviceable due to poor energy efficiency. This not only makes it harder to see, but it does not provide a safe work environment. Upgrading the paint and/or lighting would support the Cities GHG initiatives, while increasing the illumination of work areas.

CONSEQUENCE OF NOT FUNDING:

The Williams lake maintenance shop would remain as it is, (dark and dingy), and the City would need to look at adding light through other sources to provide additional brightness to provide the mechanics with adequate lighting to complete their job requirements.

SUPPLEMENTAL BUDGET DETAILS (Operating Costs Only)

Description of Cost	2012	Annualized (if recurring expense)
Upgrading the Works Yard Mechanical Shop, Paint & Lighting	\$20,000	

If this supplemental request is the result of a proposed or completed capital project, please describe.	
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FUNDING SOURCE(S)

Funding Source	Amount
General Fund	\$20,000
Water / Sewer Fund	
Airport Fund	
Grant (describe)	

8. WATER OPERATING FUND

The City's water operations are treated as a separate business entity, and as such are separated into its own fund. The City's Municipal Services Department is responsible for water distribution and production functions, while the Finance Department administers the utility collection activities.

ANNUAL BUDGET - WATER FUND

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2012 Budget	Variance	
REVENUES							
TAXATION	189,611	192,774	189,000	189,000	189,000	0	
USER FEES	1,915,373	2,643,100	2,415,000	2,415,000	2,445,000	30,000	
CONNECTIONS	7,789	21,627	9,000	9,000	9,000	0	
SUNDRY REVENUE	57,908	44,644	35,000	35,000	35,000	0	
GOVERNMENT GRANTS	12,640	147,757	0	0	0	0	
OTHER	0	0	0	0	0	0	
APPROPRIATION OF SURPLUS	0	0	389,040	472,040	0	-472,040	
DEBENTURE DEBT BORROWING	0	0	0	0	3,500,000	3,500,000	
TOTAL REVENUE	2,183,321	3,049,901	3,037,040	3,120,040	6,178,000	-442,040	49%
EXPENDITURES							
ADMINISTRATION	605,942	624,684	687,220	687,220	691,800	4,580	
MAINTENANCE							
CHLORINATION/DISINFECTION	26,681	24,701	39,200	39,200	39,580	380	
FLUORIDATION	7,353	155	20,720	53,720	0	-53,720	
GENERAL SYSTEM MAINTENANCE	38,201	39,509	42,270	42,270	39,650	-2,620	
WATER MAIN REPAIRS	15,083	50,364	22,200	22,200	25,200	3,000	
WATER SERVICE REPAIRS	82,292	71,905	144,100	194,100	295,880	101,780	*2
VALVE MAINTENANCE	24,162	35,436	31,630	31,630	32,990	1,360	
HYDRANT MAINTENANCE	43,680	80,427	74,950	74,950	77,120	2,170	
SYSTEM FLUSHING	5,886	25,939	21,290	21,290	27,310	6,020	
WATER METER READING	8,945	7,512	6,370	6,370	6,670	300	
WATER METER REPAIRS	10,409	9,856	9,470	9,470	9,700	230	
NEW WATER CONNECTIONS	15,821	18,356	9,850	9,850	10,000	150	
SERVICE BOX LOCATION/REPAIR	29,712	50,460	39,090	39,090	48,240	9,150	
AIR RELEASE VALVE MAINTENANCE	501	622	5,000	5,000	5,000	0	
BACKFLOW PREVENTION TESTING	120	1,684	6,740	6,740	6,780	40	
TOTAL MAINTENANCE	308,846	431,873	472,880	555,880	624,120	68,280	11%
PUMP HOUSE/RESERVOIR MTCE							
WELL PUMP STATIONS	401,460	427,143	405,780	405,780	381,920	-23,860	
RESERVOIRS	19,083	11,557	13,740	13,740	14,000	260	
PRV VAULTS	3,595	5,827	3,760	3,760	3,900	140	
TOTAL PUMPS AND RESERVOIRS	424,138	448,383	423,280	423,280	399,820	-23,460	-6%
TOTAL OPERATIONS/MAINTENANCE	732,984	880,256	896,160	979,160	1,023,940	44,820	4%
DEBT SERVICING							
INTEREST-BYLAW 1346-CRD	5,947	5,947	5,950	5,950	0	-5,950	
INTEREST-BYLAW 1367-CRD	85,431	85,431	85,430	85,430	0	-85,430	
INTEREST-BYLAW 1415-CRD	28,738	28,739	28,740	28,740	28,740	0	
INTEREST-BYLAW 1637-CRD	28,109	28,109	28,110	28,110	28,110	0	
INTEREST-BYLAW 1801-CRD	38,406	19,845	19,850	19,850	19,850	0	
INTEREST-BYLAW 1845-CRD	58,323	58,323	58,320	58,320	31,260	-27,060	
	244,954	226,394	226,400	226,400	107,960	-118,440	
PRINCIPAL-BYLAW 1346-CRD	3,997	3,997	4,000	4,000	0	-4,000	
PRINCIPAL-BYLAW 1367-CRD	42,355	42,355	42,360	42,360	0	-42,360	
PRINCIPAL-BYLAW 1415-CRD	10,225	10,225	10,230	10,230	10,230	0	
PRINCIPAL-BYLAW 1637-CRD	18,281	18,282	18,280	18,280	18,280	0	
PRINCIPAL-BYLAW 1801-CRD	19,053	20,884	20,890	20,890	20,890	0	
PRINCIPAL-BYLAW 1845-CRD	30,999	30,999	31,000	31,000	31,000	0	
	124,910	126,742	126,760	126,760	80,400	-46,360	
M.F.A. SINKING FUND	2,568	1,933	3,000	3,000	3,000	0	
INTEREST CHARGES	1,440	79	1,500	1,500	1,500	0	
TOTAL FISCAL SERVICES	373,872	355,148	357,660	357,660	192,860	-164,800	-85%
TRANSFER TO CAPITAL	317,196	441,941	1,096,000	1,096,000	4,175,000	3,079,000	
TRANSFER TO SURPLUS	132,940	272,880	0	0	94,400	94,400	
TOTAL WATER FUND EXPENDITURE	2,183,321	2,813,227	3,037,040	3,120,040	6,178,000	3,057,960	49%
SURPLUS/(DEFICIT)	0	236,674	0	0	0		

*1 GHG Planning - New Position 20% & Additional Engineering Student

*2 Replacement of aging water services (Supplemental Request)

2012 Supplemental Budget Request

Department: Municipal Services

Division: Water & Waste

DESCRIPTION:

In conjunction with the City’s pavement management program and before any repaving be considered the infrastructure needs to be improved to ensure the street will not be excavated after the paving is completed.

A budget amount of 100,000 has been added to the Water Service Repair line account for this work to be done in advance of any paving.

JUSTIFICATION:

It is critical that infrastructure prior to repaving be repaired or replaced. In many areas of the City water services and associated valves are 30 + years old and are nearing the end of their life. When a road is repaved the City expects to receive a minimum of 15 to 20 year of life, if water services and valves are not replaced in conjunction with the City’s paving plan, it is likely that the street will have to be excavated after the new pavement has been installed, causing a disruption to service and unnecessary costs.

CONSEQUENCE OF NOT FUNDING:

Not repairing or replacing existing infrastructure prior to repaving a street will increase the risk of digging up the street causing unnecessary disruptions in service and costly repairs.

SUPPLEMENTAL BUDGET DETAILS (Operating Costs Only)

Description of Cost	2012	Annualized (if recurring expense)
Additional funding for Water Service repair, to work in conjunction with the Pavement Management Plan	100,000	100,000

If this supplemental request is the result of a proposed or completed capital project, please describe.	
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FUNDING SOURCE(S)

Funding Source	Amount
General Fund	
Water Fund	\$100,000
Airport Fund	
Grant (describe)	

9. Sewer Fund

Like water operations, the City's sewer operations are treated as a separate business entity and, as such, are separated into a unique fund. The City's Municipal Services Department is responsible for wastewater collection. The Finance department

ANNUAL BUDGET - SEWER FUND

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2012 Budget	Variance	
REVENUES							
TAXATION	339,098	333,811	332,670	332,670	332,670	0	
USER FEES	1,226,840	1,456,052	1,455,000	1,455,000	1,455,000	0	
SEWER CONNECTIONS FEES	3,569	3,390	3,500	3,500	3,500	0	
BANK INTEREST	8,356	3,507	3,500	3,500	3,500	0	
RETURN ON INVESTMENT - M.F.A.	1,648	0	2,500	2,500	2,500	0	
SEWER PENALTIES	19,961	26,491	20,000	20,000	20,000	0	
SUNDRY REVENUE	0	1,322	0	0	0	0	
APPROPRIATION OF SURPLUS	80,032	87,161	480,790	517,490	1,206,240	688,750	
TOTAL REVENUE	1,679,504	1,911,734	2,297,960	2,334,660	3,023,410	688,750	23%
EXPENDITURES							
ADMINISTRATION	540,702	545,074	598,940	598,940	642,460	43,520	7%
OPERATIONS AND MAINTENANCE	40,790	43,455	67,040	67,040	72,430	5,390	
SEWER MAIN REPAIRS	70,738	42,407	99,430	99,430	124,530	25,100	*1
SEWER SERVICE REPAIRS	20,354	47,971	83,930	83,930	125,050	41,120	*2
NEW SEWER CONNECTIONS	6,577	8,851	11,940	11,940	11,950	10	
TOTAL SEWER MAINTENANCE	162,779	142,684	262,340	262,340	333,960	71,620	16%
PUMP AND LAGOON MAINTENANCE	96,097	112,093	186,520	186,520	173,720	-12,800	
OUTFALL MAINTENANCE	5,116	27,117	17,780	17,780	14,800	-2,980	
LIFT STATION MAINTENANCE	9,090	9,715	17,310	17,310	18,940	1,630	
TOTAL PUMP AND LAGOON MTCE	110,303	148,925	221,610	221,610	207,460	-14,150	9%
TOTAL OPERATION AND MTCE	273,082	291,609	483,950	483,950	541,420	57,470	12%
FISCAL SERVICES							
INTEREST BYLAW 1368 CRD	41,175	41,175	41,180	41,180	0	-41,180	
INTEREST BYLAW 1508 CRD	10,006	10,006	10,010	10,010	7,500	-2,510	
INTEREST BYLAW 1636 CRD	22,606	22,605	22,600	22,600	22,610	10	
INTEREST BYLAW 1733 CRD	12,952	7,088	7,090	7,090	7,090	0	
INTEREST BYLAW 1802 CRD	26,458	13,671	13,670	13,670	13,670	0	
INTEREST BYLAW 1846 CRD	54,841	54,841	54,840	54,840	29,400	-25,440	
	168,038	149,386	149,390	149,390	80,270	-69,120	
PRINCIPAL BYLAW 1368 CRD	20,414	20,414	20,420	20,420	0	-20,420	
PRINCIPAL BYLAW 1508 CRD	7,565	7,565	7,560	7,560	7,560	0	
PRINCIPAL BYLAW 1636 CRD	14,702	14,702	14,700	14,700	14,700	0	
PRINCIPAL BYLAW 1733 CRD	6,805	7,459	7,460	7,460	7,460	0	
PRINCIPAL BYLAW 1802 CRD	13,125	14,387	14,390	14,390	14,390	0	
PRINCIPAL BYLAW 1846 CRD	29,148	29,148	29,150	29,150	29,150	0	
	91,759	93,675	93,680	93,680	73,260	-20,420	
M.F.A. SINKING FUND	1,648	82	2,000	2,000	2,000	0	
INTEREST CHARGES	1,657	82	2,000	2,000	2,000	0	
TRANSFER TO CAPITAL	602,618	831,826	968,000	1,004,700	1,682,000	677,300	
TRANSFER TO SURPLUS	0	0	0	0	0	0	
	605,923	831,990	972,000	1,008,700	1,686,000	677,300	
TOTAL FISCAL SERVICES	865,720	1,075,051	1,215,070	1,251,770	1,839,530	587,760	
TOTAL SEWER EXPENDITURES	1,679,504	1,911,734	2,297,960	2,334,660	3,023,410	688,750	23%
Surplus/(Deficit)	0	0	0	0	0	0	

*1 Increased level of service to sewer main camera

*2 Pavement Management Plan - \$40,000

2012 Supplemental Request-Operational Ref No._____

Division: Water & Waste
Department: Municipal Services
Operational Request Item: Increase sanitary sewer main repair account

Amount of Operational Request: \$25,000 – create new line account 72221366

Description:

Increase the sanitary sewer main repairs operational account by \$25,000 to allow the necessary repairs to the sanitary sewer collection system after the cleaning and camera work done each year.

Justification:

Each year the City of Williams Lake cleans and cameras 10,000 meters of sanitary sewers to ensure the system is in good working order. This work also gives the Water and Waste Division a video record of the locations of services, connection points and intersections of the sanitary collection system.

It further provides critical information regarding areas that require immediate repairs. If these repairs are not addressed it may result in a catastrophic failure of the collection system or cause an uncontrolled discharge of sewage either below or above ground.

Consequence of not funding:

Preventative maintenance of the Sanitary Sewer System will not be done as required.

Funding source(s):

Type of funding source	Amount
Sewer fund	\$55,000

2012 Supplemental Budget Request

Department: Municipal Services

Division: Water & Waste

DESCRIPTION:

In conjunction with the City’s pavement management program and before any repaving be considered the infrastructure needs to be improved to ensure the street will not be excavated after the paving is completed.

A budget amount of 40,000 has been added to the Sanitary Sewer Service Repair line account for this work to be done in advance of any paving.

CONSEQUENCE OF NOT FUNDING:

Not repairing or replacing existing infrastructure prior to repaving a street will increase the risk of digging up the street causing unnecessary disruptions in service and costly repairs.

SUPPLEMENTAL BUDGET DETAILS (Operating Costs Only)

Description of Cost	2012	Annualized (if recurring expense)
Additional funding for Sanitary Sewer Service repair, to work in conjunction with the Pavement Management Plan	40,000	40,000

If this supplemental request is the result of a proposed or completed capital project, please describe.	
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FUNDING SOURCE(S)

Funding Source	Amount
General Fund	
Sewer Fund	\$40,000
Airport Fund	
Grant (describe)	

10. TRANSIT FUND

The Transit Fund is set up to administer all transit operations within the City of Williams Lake. The primary service is the citywide fixed route bus service, and also includes a Handy Dart Service, which provides door-to-door service for the elderly and for those with a physical disability.

ANNUAL BUDGET - TRANSIT

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2012 Budget	Variance
REVENUE:						
FARES	77,080	65,349	82,620	82,620	74,040	-8,580
FARES-TICKETS	3,970	2,415	0	0	0	0
MSSH PASSES	19,124	18,116	21,340	21,340	21,400	60
ADVERTISING-LAMAR REVENUE	2,311	3,391	3,890	3,890	3,370	-520
INTERIOR HEALTH REIMBURSEMENT	36,075	37,800	37,800	37,800	37,800	0
CRD REIMBURSEMENT	34,120	35,145	35,000	35,000	0	-35,000
INTEREST	-52	602	0	0	0	0
MUNICIPAL ADMINISTRATION	10,204	10,671	12,520	12,520	13,400	880
GRANT IN LIEU OF TAXES-FED	818	642	700	700	700	0
REVENUE - TAXATION	200,458	178,067	227,360	227,360	284,990	57,630
TRANSFER FROM SURPLUS	0		10,000	10,000	0	-10,000
	384,108	352,198	431,230	431,230	435,700	4,470
EXPENDITURES:						
PAYMENT TO BC TRANSIT	325,473	328,465	421,230	421,230	425,700	4,470
TAXI SAVER PROGRAM	7,057	13,386	10,000	10,000	10,000	0
TRANSFER TO SURPLUS	33,230	10,347	0	0	0	0
RECOVERY OF PRIOR YEAR'S DEFICIT	18,348	0	0	0	0	0
	384,108	352,198	431,230	431,230	435,700	4,470
SURPLUS(DEFICIT)	0	0	0	0	0	0

**CITY OF WILLIAMS LAKE
ANNUAL BUDGET - FISCAL**

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2012 Budget	Variance	
DEBT-INTEREST							
INTEREST-BL 1780-BCR	46,096	23,819	0	0	0	0	
INTEREST-BL 1936-TDC	45,291	43,550	41,220	41,220	38,840	-2,380	
INTEREST-BL 1952-STORM	1,513	0	0	0	0	0	
INTEREST-BL 1937-HWY 97	23,300	23,300	23,300	23,300	23,300	0	
INTEREST-BL 1989-CLEARVIEW	25,473	25,473	25,470	25,470	25,470	0	
INTEREST-BL 1988-COUNTRY CLUB	99,440	99,440	99,440	99,440	99,440	0	
INTEREST-BL 2003-RV #1	38,560	38,560	38,560	38,560	38,560	0	
INTEREST-BL 2067-FIREHALL	17,858	194,065	294,220	294,220	294,220	0	
INTEREST BL 2050-RV #2	24,919	29,400	29,400	29,400	29,400	0	
INTEREST BL -MACKENZIE AVE	0	0	66,750	66,750	126,000	59,250	
INTEREST BL -CAMERON STREET	0	0	5,950	5,950	5,950	0	
	322,450	477,607	624,310	624,310	681,180	56,870	23%
DEBT-PRINCIPAL							
PRINCIPAL-BL 1780-CRD	60,118	63,432	0	0	0	0	
PRINCIPAL-BL 1936-TDC	43,927	45,047	46,200	46,200	47,370	1,170	
PRINCIPAL-BL 1952-STORM	139,411	0	0	0	0	0	
PRINCIPAL-BL 1937-HWY 97	16,791	16,791	16,790	16,790	16,790	0	
PRINCIPAL-BL 1989-CLEARVIEW	19,309	19,310	19,310	19,310	19,310	0	
PRINCIPAL-BL 1988-CC BLVD	73,880	73,880	73,880	73,880	73,880	0	
PRINCIPAL-BL 2003-RV #1	26,865	26,865	26,870	26,870	26,870	0	
PRINCIPAL-BL 2067-FIREHALL	0	14,440	218,280	218,280	218,280	0	
PRINCIPAL-BL 2050 RV #2	0	20,149	20,150	20,150	20,150	0	
PRINCIPAL-BL 2108 MACKENZIE AVE	0	0	0	0	100,750	100,750	
PRINCIPAL-BL 2118 CAMERON ST	0	0	64,620	64,620	64,620	0	
	380,301	279,914	486,100	486,100	588,020	101,920	42%
OTHER FISCAL SERVICES							
BANK SERVICE CHARGES	2,011	9,102	5,000	5,000	5,000	0	
CASH OVER/SHORT	17	23	100	100	100	0	
US EXCHANGE	1,262	258	1,000	1,000	1,000	0	
INTEREST ON TAX PREPAYMENTS	168	129	1,000	1,000	1,000	0	
ACCOUNT WRITE-OFF	0	9,163	0	0	0	0	
INVENTORY DISCREPENCY	-2,881	1,332	0	0	0	0	
MFA DEBT RESERVE	12,443		30,000	30,000	0	-30,000	
	13,020	20,007	37,100	37,100	7,100	-30,000	
CAPITAL FUND & MAJOR MAINTENANCE							
GENERAL GOVERNMENT SERVICES	0	35,988	79,900	79,900	100,000	20,100	
PROTECTIVE - FIRE DEPT	0	1,353,475	71,500	46,500	66,000	19,500	
COMMUNITY DEVELOPMENT - FACILITIES	0	210,745	709,910	679,910	1,135,000	455,090	
MACHINERY & EQUIPMENT	0	165,140	217,950	293,100	420,240	127,140	
ROADWORKS	0	10,390,724	1,248,000	1,248,000	1,585,830	337,830	
STORM SEWER	0	45,046	979,770	979,770	950,140	-29,630	
PARKS	0	100,515	370,000	270,000	240,000	-30,000	
CEMETERY	0	0	50,000	50,000	0	-50,000	
SOLID WASTE	0	0	25,000	25,000	25,000	0	
TOTAL CAPITAL PROJECTS	7,402,676	12,301,633	3,752,030	3,672,180	4,522,210	900,030	

**CITY OF WILLIAMS LAKE
ANNUAL BUDGET - FISCAL**

	2009 Actual	2010 Actual	2011 Budget	2011 AMENDED	2012 Budget	Variance	
TRANSFERS TO RESERVE FUNDS							
TRANSFER TO GAS TAX RESERVE	0	179,195	0	0	0	0	
TRANSFER TO RV STORM-PHASE 1	0	0	0	0	0	0	
TRANSFER TO VICTIM SERVICES RES	0	0	0	0	0	0	
TRANSFER TO AFTER HOURS OUTREACH	0	0	0	0	0	0	
TRANSFER TO FUTURE EXPENDITURE	0	0	0	0	0	0	
TRANSFER TO DTP	24,945	15,000	15,000	15,000	15,000	0	
REPAYMENT TO EQUIPMENT RESERVE	0	0	0	0	0	0	
TRANSFER TO REBRICKING RESERVE	3,825	3,328	3,500	3,500	3,500	0	
TRANSFER TO KIWANIS PARK RES	0	0	0	0	0	0	
TRANSFER TO COURTHOUSE SQUARE	0	0	0	0	0	0	
TRANSFER TO CHINA TWINNING	0	0	0	0	0	0	
TRANSFER TO GHG CARBON OFFSET	0	0	0	0	17,130	17,130	
TRANSFER TO SPIRIT OF BC RES	29,491	0	0	0	0	0	
TRANSFER TO SURPLUS	227,206	0	0	0	0	0	
TRANSFER TO STRATEGIC COMM INV	397,478	0	0	0	0	0	
REPAYMENT TO DCC'S	130,000	130,000	130,000	130,000	130,000	0	
TRANSFER TO COMMUN IN BLOOM	375	0	0	0	0	0	
TRANSFER TO COMMUN THAT CARE	8,104	0	0	0	0	0	
TRANSFER TO OLD FIREHALL RENOS	150,000	0	0	0	0	0	
TRANSFER TO CCTV PILOT PROGRAM	50,000	0	0	0	0	0	
TRANSFER TO MADD COMM GARDEN	9,000	0	0	0	0	0	
TRANSFER TO RV STORM-PHASE 2	139,313	0	0	0	0	0	
TRANSFER TO TOOP/11TH/HWY 97	11,934	0	0	0	0	0	
REPAYMENT TO LANDFILL RESERVE	0	84,000	84,000	84,000	84,000	0	
TRANSFER TO CARIBOO LODGE RESERV	0	0	0	30,000	30,000	0	
TRANSFER TO FUTURE PAVING PROJECT		33,700	0	200,000	200,000	0	
	1,181,671	445,223	232,500	462,500	479,630	17,130	4%

STATUS OF SURPLUS/RESERVES
December 31, 2011

		Y/E 2007	Y/E 2008	Y/E 2009	Y/E 2010	2011 Budget	2011 YTD	ESTIMATE Y/E 2011	Policy Minimum
GENERAL FUND									
Surplus	47100-030	593,254	633,515	860,721	606,189 -	208,000	-	398,189	400,000
Downtown Parking Commission	46200-020	116,742	157,267	107,212	120,799 -	70,000	-	50,799	
Capital Projects-Future Expenditures	46290-024/035	396,662	688,770	1,316,213	1,103,375	33,931	-	1,137,306	
Landfill Closure Reserve	46290-027	892,500	959,000	569,000	683,000	214,000	-	897,000	
Machinery & Equipment	46270-023	558,414	331,720	447,950	423,182 -	110,100	-	313,082	
		<u>2,557,572</u>	<u>2,770,272</u>	<u>3,301,096</u>	<u>2,936,545</u>			<u>2,796,376</u>	
WATER FUND									
Surplus	64710-030	700,549	534,960	667,900	1,196,253 -	472,040	400,000	1,596,253	250,000
SEWER FUND									
Surplus	74710-030	1,715,173	1,523,992	1,443,960	1,379,902 -	517,490	90,000	1,469,902	250,000
GENERAL CAPITAL RESERVE									
	91700-100	6,712	6,846	6,449	6,938	-	-	6,938	
DEVELOPMENT COST RESERVE									
	52131-204/610	1,287,204	196,387	529,148	757,645	130,000	228,497	887,645	
AIRPORT									
	81214-014/016	832,704	708,295	779,147	641,169 -	461,300 -	325,000	316,169	
CEMETERY CARE									
	93700-100	218,737	227,432	239,816	247,546 -	50,000	7,730	197,546	
TOTAL SURPLUS & RESERVES		<u>7,319,351</u>	<u>5,968,184</u>	<u>6,727,700</u>	<u>6,918,452</u>			<u>7,270,829</u>	

**CITY OF WILLIAMS LAKE
DEBT SCHEDULE
December 31, 2011**

Bylaw #	Adoption of Bylaw	Project	Original Bylaw Amount	# Years Payments Remaining	Payout Date	Interest Rate	Balance Outstanding Dec. 30, 2011	Principal Payment	Interest Payment	Total Payment
GENERAL FUND										
* 1936	09/11/2004	TDC	1,045,700	14	2025	5.10%	785,197	47,373	38,838	86,211
1937	04/10/2005	Highway 97 Intersection	500,000	15	2026	4.66%	409,055	16,791	23,300	40,091
1989	20/06/2006	Clearview Crescent Reconstruction	575,000	15	2026	4.43%	470,413	19,310	25,473	44,783
1988	20/06/2006	Country Club Blvd. Reconstruction	2,200,000	16	2027	4.52%	1,886,272	73,880	99,440	173,320
2003	05/12/2006	River Valley Storm Sewer - Phase 1	800,000	16	2027	4.82%	685,917	26,865	38,560	65,425
2006/2067	26/08/2008	New Firehall	6,500,000	19	2030	4.90%	6,266,701	218,281	294,220	512,501
2050	13/05/2008	River Valley Storm Sewer - Phase 2	600,000	18	2029	4.90%	558,896	20,149	29,400	49,549
2108	23/02/2010	Mackenzie Avenue Rehabilitation	3,500,000	20	2031	4.45%	3,000,000	100,745	126,000	226,745
			<u>15,720,700</u>				<u>14,062,451</u>	<u>523,394</u>	<u>675,231</u>	<u>1,198,625</u>
WATER FUND										
1367/1285	07/08/1990	North End Water System	1,400,500	1	2012	6.10%	0	0	0	0
1415/1337	28/05/1991	North End Water System	338,100	2	2013	8.50%	50,446	10,225	28,739	38,964
1637/1461	27/09/1994	Western Ave. Reservoir & Pumpstation	604,498	7	2018	4.65%	280,677	18,282	28,110	46,392
1801/1709	27/04/1999	South Lakeside Water System	630,000	9	2020	3.15%	357,872	20,884	19,845	40,729
1845/1714	27/04/1999	South Lakeside Water System	1,025,016	10	2021	5.69%	635,112	30,999	31,263	62,262
			<u>3,998,114</u>				<u>1,324,107</u>	<u>80,390</u>	<u>107,957</u>	<u>188,347</u>
SEWER FUND										
1368/1286	07/08/1990	North End Sewer System	675,000	1	2012	6.10%	0	0	0	0
1508/1404	14/09/1993	Sewage Lagoon Upgrade - Phase 1	250,158	4	2015	3.00%	71,179	7,565	7,504	15,069
1636/1460	27/09/1994	Sewage Lagoon Upgrade - Phase 2	486,138	7	2018	4.65%	225,720	14,702	22,606	37,308
1733/1677	26/01/1999	Sewage Lagoon Protection	225,000	8	2019	3.15%	116,236	7,459	7,088	14,547
1802/1710	27/04/1999	South Lakeside Sewer System	434,000	9	2020	3.15%	246,534	14,387	13,671	28,058
1846/1715	27/04/1999	South Lakeside Sewer System	963,817	10	2021	5.69%	597,193	29,148	29,396	58,544
			<u>3,034,113</u>				<u>1,256,862</u>	<u>73,261</u>	<u>80,265</u>	<u>153,526</u>
							Total Debenture Debt	16,643,420	677,045	863,453
										1,540,498
		Liability Servicing Limit (Based on 2010 Revenues)	5,505,975							
		Liability Servicing Capacity Available (approx)	3,596,603	65.32%	Available	=approx. \$40M	Borrowing			
		(Includes total loan authorization bylaws approved)								
SHORT TERM BORROWING										
** 2118	20/07/2010	Cameron Street Reconstruction	<u>350,000</u>	4	2015	1.70%	<u>240,000</u>	<u>64,620</u>	<u>5,950</u>	<u>70,570</u>
REPAYMENT TO RESERVES										
	2008	Southlake Side Improvements	1,300,000	7	2018		910,000	130,000		130,000
	2009	Garbage/Recycling Carts	420,000	3	2014		252,000	84,000		84,000
							<u>18,045,420</u>	<u>955,665</u>	<u>869,403</u>	<u>1,825,068</u>

* Debt is calculated on a sinking fund basis. Besides principle payments, the debt is reduced by estimated revenue earned by the sinking fund.

1,162,000

2012 Financial Plan Schedule

Week of			
January 18th	Budget Overview:	Introductory to Municipal Funds Five Year Financial Plan Property Taxation & Rates Current Status of Debt Challenges, Opportunities	ICSP/OCP
January 31st	Budget Review:	Five Year Financial Plan Legislative Budget Preliminary 2012 Operating Preliminary 2012 Capital Public Comment	Objectives & Principles Council day to day
February 14th	Budget Review:	Surplus & Reserves Tax Rates Public Comment	
March 13th	Budget Review:	Draft budget and Five Year Financial Plan Public Comment	
March 26th (TBD)	Budget Review:	Finalize budget in principle based on Public Input	
April 3rd	Five Year Financial Plan	First 3 Readings of Bylaw	
April 17th	Five Year Financial Plan 2012 Property Tax Rates	Adoption of Bylaw First 3 Readings of Bylaw	
May 8th	2012 Property Tax Rates	Adoption of Bylaw	

Revised: January 26, 2012